

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Deputy Chief Court Administrator-First Circuit
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Complete a strategic plan for Family Court Statewide which would prioritize areas and develop action plans for implementation of goals, objectives, activities and expected outcomes. In addition, to continue to work on developing and enhancing our data collection in regards to the five performance measures and/or any other data and generate reports.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>National Council of Juvenile and Family Court Judges 1041 North Virginia 3rd Floor Reno, NV 89557</p>	<p>3. Amount of Request:</p> <p>\$75,000.00</p>
<p>4. Term of Contract From: To:</p> <p>July 1, 2013 to June 30, 2013⁴</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>JE 13-06</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Judiciary has an existing contract with National Council of Juvenile and Family Court Judges(NCJFCJ) which was negotiated in to conduct a statewide assessment to assist the Hawaii State Judiciary in developing performance measures to meet the requirements of the Court Improvement Project(CIP) Program instructions issued by the U.S. Department of Health and Human Services. NCJFCJ is well aware of the CIP expectations. NCJFCJ has collaborated with Department of Human Services, Family Court Statewide, and other Child Welfare service providers. In light of this, it would not be feasible to conduct another solicitation. Therefore, we are requesting an exemption from the provision of 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>NCJFCJ is well established and is aware of the Court Improvement Program(CIP) as well as the Family Court system Statewide. NCJFCJ will continue utilize their assessment report. Continuing with NCJFCJ minimizes training of a new contractor with the Court system and Court Improvement Program(CIP) expectations.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Gordean Akiona	Deputy of the Chief Ct. Adm. Off.	954-8221	Gordean.L.Akiona@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

Jaimie Yamada
Department/Division/Program Head Signature

5/8/13
Date

For Chief Procurement Officer Use Only

Date Notice Posted: May 24, 2013

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Notice of Exemption posted. No objections filed.
Recommend Approval of Exemption.

Approved

Disapproved

No Action Required

Robyn L. ...
Chief Procurement Officer Signature

JUN - 3 2013
Date