UNCONTESTED DIVORCE E-Z FORMS NO CHILDREN

The forms in this packet may be used to file for a divorce if:

- You do not have any children with your spouse.
- You believe your spouse will not contest the divorce.
- No one is requesting alimony.

These forms are shorter, less numerous, and easier to complete than the standard forms. They may be used when there is no disagreement, or no expected disagreement, between the husband and wife about how to divide assets and how to pay joint and separate debts. Most people will be able to complete the forms without assistance from a legal service provider.

The packet contains:

- Frequently Asked Questions
- Specific Instructions A (blue)
- Specific Instructions B (yellow)
- How Do I serve My Spouse (1)
- E-Z Form 1 (2) Complaint for Divorce E-Z
- E-Z Form 2 (2) Financial Statement
- E-Z Form 3 (1) Summons
- E-Z Form 4 (1) Proof of Service for Divorce E-Z
- E-Z Form 9 (2) Judgment of Divorce E-Z
- E-Z Form 9A (2) Page 2 of Form 9, used when both Husband and Wife signs.
- E-Z Form 9B (2) Page 2 of Form 9, used when only the Plaintiff signs
- E-Z Form 10 (1) Request for Judgment of Divorce
- E-Z Form 11 (1) Continuation Sheet

Additional forms for *Service by Mail* and *Service by Publication* as well as sample forms are available upon request at the Judiciary Service Center at 2145 Main Street, Room 141A, Wailuku, Hawaii, 96793, Telephone: 244-2706.

WORD OF CAUTION

If you have real estate, retirement/pension benefits, or other valuable property, you may wish to consult an attorney before using these forms. Additional documents may be necessary to allocate or transfer these assets.

Why do I have two copies of some documents?

One copy is intended as a worksheet and the other is for your final document. Please note that some documents only have a final copy.

Am I required to type the final document?

No. All forms may be printed clearly in black ink.

When is the divorce finished and how long will it take?

Your divorce is finished when you receive a copy of the Judgment of Divorce from the court with a judge's signature or stamp.

If you and your spouse cooperate in completing the necessary papers, you should receive the Judgment of Divorce from the court approximately two weeks after you submit the correctly completed forms.

If you are filing with children, your divorce will not be finalized until you attend Kids First.

If your spouse does not cooperate by signing the necessary forms, you must wait at least twenty days after the completion of service before submitting your final documents. Allow an additional two weeks for the court to process them.

Am I required to see a judge to get a divorce?

No. If your papers are filled out correctly, the judge will grant a divorce without requiring you to come to court. If your papers are not filled out correctly, you will be required to come to court.

How much does it cost?

The filing fee is \$175, \$225 if you have children. If you cannot afford the filing fee, you may be eligible for a fee waiver. A fee waiver form can be obtained at the Service Center in the courthouse, 2145 Main Street, Room 141A, Wailuku, 96793.

What is a certified copy?

A certified copy is a copy of a document that has the signature of the clerk and a statement that "This copy is a true and accurate copy of the original." It also has a raised emblem stamped on the form. You can tell if a copy is certified by feeling the form for the raised seal which is located by the clerk's signature.

Divorce E-Z - No Children

SPECIFIC INSTRUCTIONS A

Follow These Instructions **Only** If:

- You have discussed the divorce with your spouse,
- You and your spouse agree with each other about how you will divide all of your assets and pay all of your debts, and
- You are sure your spouse will sign the Judgment of Divorce in front of a Notary Public.

If the above conditions do not apply to you, use SPECIFIC INSTRUCTIONS B

INSTRUCTIONS A CHECKLIST

Use this to help keep your divorce process organized.

FORM#	Document Name	# of copies	Date Completed Ready to copy	Date Filed with court if required	Date of Service on spouse if required	Date of Final submission to court if required
1	Complaint for Divorce	3				
2	Financial Statement	7				
3	Summons	3				
9 9A	Judgment of Divorce	3				
10	Request for Judgment of Divorce	3				
11	Continuation Sheet					

Forms you will need:				
Form 1	Complaint for Divorce			
Form 2	Financial Statement			
Form 3	Summons			
Forms 9 and 9A	Judgment of Divorce			
Form 10	Request for Judgment of Divorce			
Forms you may need:				
Form 11	Continuation Sheet			
	Make as many copies of this form as you need			
Documents you will need for information to complete Financial Statement:				
Wage Statements and other records of income				
(Social Security Statements, Bank and Investment Statements, GET				
Returns, Tax Returns)				
Monthly Debt Payment Statements				
(Mortgage, Credit Card and Auto Payments)				
Please Note: Your spouse does not need to be formally served if you are following				
instructions A				

□ Step 1

Complete Complaint for Divorce (Form 1), Financial Statement (Form 2) and Summons (Form 3) by following the instructions on the forms. If you need additional space to complete either one accurately, use Continuation Sheet (Form 11). Make sure you complete the required information in the top left corner of Form 1. Paper clip Form 2 to Form 1.

□ Step 2

Make the correct amount of copies:

Complaint for Divorce (Form 1)	Original + 3
Financial Statement (Form 2)	Original + 7
Summons (Form 3)	Original + 3

Then, put them in sets, original on top:

✓ Complaint for Divorce (Form 1) with Financial Statement (Form 2) and Summons (Form 3) attached. **STAPLE EACH SET IN UPPER LEFT CORNER**

□ Step 3

Take or mail the following documents to the Documents Section of the court, 2145 Main Street, Rm. 106, Wailuku, Hawai'i 96793.

→Original and 3 copies of Complaint for Divorce (Combined Forms 1, 2, and 3))

Pay the \$175 filing fee in cash, money order or cashier's check made out to the Second Circuit Court. If you cannot afford the filing fee, you may be eligible for a fee waiver. A fee waiver form can be obtained at the Service Center in the courthouse, 2145 Main Street, Room 141A, Wailuku, 96793. The waiver form must be submitted together with the documents. The clerk will return the copies of all documents to you.

□ Step 4

Complete Judgment of Divorce (Forms 9 + 9A) including the top left-hand corner of Form 9. If you need additional space, use Form 11. If you use Form 11, be sure to complete the information in the top left corner. Make a copy of Form 2 and paper clip a copy of Form 2 to Forms 9 + 9A.

□ Step 5

Sign the Judgment of Divorce (Form 9 + 9A) in the presence of a Notary Public. Both of you must sign in the presence of a Notary, although the signing does not need to be done on the same day or in the presence of the same Notary. **Make sure your spouse has a copy of Forms 1, 2 and 3 before he or she signs Form 9A**.

□ Step 6

Complete Request for Judgment of Divorce (Form 10) by following the instructions on the form. Include required information in the top left-hand corner of Form 10. Sign and date the form.

Make the correct amount of copies:

Judgment of Divorce (Form 9 + 9A)	Original + 3
Request for Judgment of Divorce (Form 10)	Original + 3

Then, put them in sets, original on top:

✓ Judgment of Divorce (Forms 9 + 9A) with Financial Statement (Form 2) attached.
 STAPLE EACH SET IN UPPER LEFT CORNER
 ✓ Request for Judgment of Divorce (Form 10)

□ Step 7

Take or mail the following documents to the Documents Section of the court, 2145 Main Street, Rm. 106, Wailuku, Hawai'i, 96793.

HOW DO I SERVE MY SPOUSE?



PERSONAL SERVICE



SERVICE BY MAIL



PUBLICATION

THESE INSTRUCTIONS ARE TO BE USED AS A GUIDE **ONLY** AND IS NOT A SUBSTITUTE FOR PROPER LEGAL ADVICE.

What does Service mean?

"Service" means delivering certain court papers to the opposing party in a legal action. The purpose is to inform the opposing party of an upcoming court action. In a divorce case, the opposing party is your spouse. Proper service is required at the beginning of every divorce action because:

- It tells your spouse what is going on.
- It gives your spouse a chance to respond to the Court papers.

There are three methods of service:

Personal Service

Use this method when your spouse lives within the State of Hawai'i.

Service by Mail

Use this method when your spouse lives outside the State of Hawai'i. You may also choose to use this method if your spouse lives outside the County of Maui.

Publication

Use this method when you do not know where your spouse lives and your unable to find out from family, friends, employers, phone directories, and other sources.

Personal Service

Personal Service means the required documents are personally hand delivered to your spouse. You cannot serve your spouse yourself, but anyone else can, as long as he or she is at least 18 years old. You can choose a reliable friend or relative or a civil process agent to deliver the documents to your spouse. The Service Center at the courthouse has a listing of available civil process agents.

If you want someone you know to serve your spouse:

Any adult other than yourself, including a relative or friend, can serve your spouse with the required documents. Choose a reliable person and remember:

- The server must personally hand the documents to your spouse. The server cannot leave them in the mailbox, give them to another person, or slide them under the door.
- The server does not need to talk to your spouse when the documents are hand delivered.

Personal Service (continued)

- The server is not permitted to deliver the documents to your spouse between the hours of 10:00 p.m. and 6:00 a.m., unless it is at a place open to the public during those hours. Examples of such establishments are restaurants, service stations, and convenience stores. The server is not allowed to serve the documents at a residence between the hours of 10:00 p.m. and 6:00 a.m.
- Have the server write down the date, time, and exact address where your spouse was served. If possible, have the server get your spouse's signature somewhere on the Proof of Service (E-Z Form 4).

After delivering the documents, the server must complete the Proof of Service (E-Z Form 4) including the signature and date. It must be returned to you to file with the Court.

If you want to hire a civil process agent to serve your spouse:

If you do not want a friend or relative to serve your spouse, you must hire a civil process agent.

For a list of civil process agents in Maui County, contact the Service Center, 2145 Main Street, Room 141A, Wailuku, Hawai'i, 244-2706. The Service Center has the list of civil process agents for the City and County of Honolulu, Hawai'i County and Kaua'i County, you must pay the civil process agent to serve the divorce papers. The normal fee is \$25 plus mileage expenses of \$0.40 per mile each way. You should check with the listed civil process agents in the county for the most current information about the cost of serving papers. All fees must be paid in cash, money order, or a cashier's check.

Give the civil process agent:

2 copies of the Proof of Service (Form 4)

- 1 certified copy of the Complaint
- 1 Financial Statement

Summons (Combined Forms 1 + 2 + 3) or (Combined Forms 21 + 2 + 3).

Also provide the civil process agent with a stamped self-addressed envelope to return the completed Proof of Service (Form 4) to you. If the Form 4 which you receive back is not file-marked, check with the civil process agent or the Documents Section at the court.

Service by Mail

If your spouse does not live in the State of Hawai'i, you are permitted to send the documents by mail if you follow certain procedures and get permission from the Court. You may also choose to use this method if your spouse lives outside the County of Maui. See information in **Specific Instructions B or CH-B**.

- 1. Complete Form 5 (Motion for Service by Mail, Order for Service by Mail) by following *Specific Instructions B or CH-B*, on Form 5.
- 2. Mail a certified copy of the **Complaint, Financial Statement, and Summons** (Forms 1, 2, & 3) by following *Specific Instructions B or CH-B*.
- 3. When you receive the **Return Receipt** from the post office, complete Form 6 **(Statement of Mailing)** by following *Specific Instructions B or CH-B*.

Publication

Follow *Specific Instructions B or CH-B* if you must serve your spouse by publication. Service by Publication is the most expensive method of service. The Maui News charges approximately \$400. It is also the least favored. It should be used only when you have completely lost contact with your spouse and you are unable to discover where he or she is.

Note: If you are unable to pay the cost of publication, the court may allow you to serve your spouse by mailing to a last known address and posting the Complaint & Summons at the Courthouse instead of publishing notice in a newspaper. Contact the Service Center, 2145 Main Street, Room 141A, Wailuku, Hawai'i, 244-2706, for instructions and forms for *Service by Posting and Mail in Lieu of Publication.*

Definitions

- **Certified Copy** A certified copy has a clerk's signature and a statement saying "this copy is a true and accurate copy of the original." It also has a raised emblem stamped on the form. You can tell if a copy is certified by feeling the form for the raised seal which is located by the clerk's signature.
- **File a document** To file a document you must take your form or forms to the correct court. The clerk will keep the original to put in the court record and return copies to you that have a file stamp on them.

Follow These Instructions If:

- You are not sure your spouse will sign the Judgment of Divorce in front of a Notary Public, <u>but</u>
- You are sure your spouse will not oppose the divorce or oppose the way you want to divide the things you own and how you want to pay the debts you owe.

<u>OR</u>

• You are not sure you will be able to locate your spouse to sign the papers necessary to get a divorce.

INSTRUCTIONS B CHECKLIST

Use this to help keep your divorce process organized, draw a line through forms you will not be using.

FORM #	Document Name	# of copies	Date completed, ready to copy	Date filed with court if required	Date of service on spouse if required	Date of final submission to court if required
1	Complaint for Divorce	3				
2	Financial Statement	7				
3	Summons	3				
4	Proof of Service	1				
5	Motion for Service by Mail and Order	3				
6	Statement of Mailing	3				
7	Motion for Service by Publication, Affidavit, Order	3				
8	Summons for Publication	3				
9, 9A, or 9B	Judgment of Divorce	3				
10	Request for Judgment of Divorce	3				
11	Continuation Sheet					

Forms you will need:

•	Form 1	Complaint for Divorce
•	Form 2	Financial Statement

- Form 2
 Form 3
 Summons
- Form 9 & 9A or 9B
- Judgment of Divorce
- Request for Judgment of Divorce

And one of the following sets:

Form 10

•	Form 4	Proof of Service
•	Forms 5 & 6, or	Motion for Service by Mail, Affidavit & Order (Form 5)
		and Statement of Mailing (Form 6)
•	Forms 7 & 8	Motion for Service by Publication, Affidavit, Order
		(Form 7) and Summons for Publication (Form 8)

Forms you may need:

Form 11 Continuation Sheet

Documents you will need for information to complete Financial Statement:

- Wage Statements and other records of income (Social Security Statements, Bank and Investment Statements, GET Returns, Tax Returns)
- Monthly Debt Payment Statements (Mortgage, Credit Card, and Auto Payments)

□ STEP 1

Complete Complaint for Divorce (Form 1), Financial Statement (Form 2), and Summons (Form 3) by following instructions on the forms. If you need additional space to complete any form accurate-ly, use Continuation Sheet (Form 11). Complete the information in the top left-hand corner of Form 1. Sign and date Form 1 and Form 2. Paper Clip Form 1, Form 2, and Form 3 together.

STEP 2

Read the enclosed pamphlet "How Do I Serve My Spouse?", and decide which is the correct method for giving legal notice of the divorce of your spouse.

Note: If you serve your spouse by publication, the divorce court will not divide any of your assets and liabilities (under C and D of Form 2) between you and your spouse.

□ STEP 3

Personal Service	Service by Mail	Publication
(No action)	Complete Motion for Service by Mail (Form 5) by following the instructions on the form and filling out the top left-hand corner.	Complete Motion for Service by Publication (Form 7) and Summons (Form 8). Com- plete the required information in the top left- hand corner of Form 7. Sign Form 7 in the presence of Notary Public.
		Note: If you serve your spouse by publication, the court will not order your spouse to give you any assets listed in Section C of Form 2, that belong to your spouse or to both of you. Likewise, the court will not order your spouse to pay any debt listed in Section D of Form 2 that is owed by you or both of you.
D STEP 4		

Personal Service	Service by Mail	Publication
 Make 3 photo copies of: Combined Forms 1, 2, and 3. Staple each set in the upper left-hand corner. Please Note: Make an extra copy of Form 2 to hold for copying and submission with your Judgment. Take the originals and 3 copies (4 all together) to the Documents Section of the Court, 2145 Main Street, Room 106, Wailuku. You will be required to pay a filing fee of \$175 in cash, money order or cashier's check made out to the Second Circuit Court. If you think you are eligible, a fee waiver form can be obtained at the Service Center in the courthouse, 2145 Main Street, Room 141A, Wailuku, 96793. The waiver form must be submitted together with the documents. The clerk will keep the originals + 1 of the forms and return two copies to you. They will have a file stamp on them and be certified. 	 Make 3 photo copies of: Combined Forms 1, 2, and 3. Staple each set in the upper left-hand corner. Form 5. Staple pages in each set. Please Note: Make an extra copy of Form 2 to hold for copying and submission with your Judgment. Take the originals and 3 copies (4 all together) to the Documents Section of the Court, 2145 Main Street, Room 106, Wailuku. You will be required to pay a filing fee of \$175 in cash, money order or cashier's check made out to the Second Circuit Court. If you think you are eligible, a fee waiver form can be obtained at the Service Center in the courthouse, 2145 Main Street, Room 141A, Wailuku, 96793. The waiver form must be submitted together with the documents. The clerk will return two copies of the combined Form 1 + 2 + 3, and will keep the original + 1 of that document. The clerk will also keep the original and all copies of Form 5 to you, the clerk will mail the copies of Form 5 to you after the judge signs the original. If not, the copies will be left in the <i>PRO SE</i> folder in the Documents Section where the judge signs the original. Copies of all documents will have a file 	 Make 3 photo copies of: Combined Forms 1, 2, and 3. Staple each set in the upper left-hand corner. Form 7. Staple pages in each set. Form 8. Please Note: Make an extra copy of Form 2 to hold for copying and submission with your Judgment. Take the originals and 3 copies (4 all together) to the Documents Section of the Court, 2145 Main Street, Room 106, Wailuku. You will be required to pay a filing fee of \$175 in cash, money order or cashier's check made out to the Second Circuit Court. If you think you are eligible, a fee waiver form can be obtained at the Service Center in the courthouse, 2145 Main Street, Room 141A, Wailuku, 96793. The waiver form must be submitted together with the documents. The clerk will keep the original + 1 of Form 1 + 2 + 3, and the original and copies of Forms 7 + 8. The copies of Forms 1 + 2 + 3 will be returned to you. If you give the clerk a self-addressed envelope with sufficient postage to send three copies of Forms 7 + 8 to you, the clerk will mail the copies to you after the judge signs Form 7. If not, the copies will be left in the <i>PRO SE</i> folder in the Documents Section when the judge signs Form 7. Copies of all documents will have a file stamp, two will be certified.

□ STEP 5

Personal Service	Service by Mail	Publication
Complete the portion of Proof of Service (Form 4) above the <i>INSTRUCTIONS</i> line. Determine whom you will have serve the documents on your spouse (see "How Do I Serve My Spouse"). Give the original + 1 of Form 4, plus a file stamped certified copy of the Complaint, Financial Statement, Sum- mons (Combined Forms 1 + 2 + 3) to the person you have chosen to serve the docu- ment. After the server has served your spouse ac- cording to the instructions on Form 4, the server must complete Form 4, sign and date	After you receive your copies of Form 5 from the Court, mail to your spouse a file stamped certified copy of Complaint, Fi- nancial Statement, and Summons (com- bined Forms 1 + 2 + 3) plus a file stamped certified copy Motion for Service by Mail and Affidavit, Order for Service by Mail (Form 5). These forms must be sent by certified or registered mail , deliverable to the ad- dressee only and with a return receipt requested. When you mail these forms, the Post Office will provide you with a Mail ReceiptKeep it!	After you receive copies of Form 7 and 8 from the court, immediately take one copy of both Forms to the Maui News. This is important because the Maui News must have sufficient time to publish the notice ac- cording to the terms of the order. The Maui News will charge you approximately \$400 at the time you give them the certified cop- ies of Forms 7 and 8. Note the date and time the court entered on Form 8. That is the date and time your case will be heard by the court.
it, and return it to you. Make a copy of the completed Form 4. Take the Original and copy to the Documents Section of the court and file them. The clerk will return a file stamped copy to you for your records.	After the envelope is delivered to your spouse, you will receive either the green or pink card from the Post Office. When you have the green or pink card, complete Statement of Mailing (Form 6) and make a copy of it. Take the original and copy to the Documents Section of the court and file them. The clerk will return a file stamped copy to you for your records.	

□ STEP 6A

Skip to STEP 6B if twenty days have elapsed since your spouse was served and no written response was filed in your case,

<u>AND</u>

1. Your spouse has not contacted you about the divorce after being served

<u>OR</u>

2. Your spouse contacted you after being served but expressed no opposition to your proposed division of assets and debts in Form 2 or other requests you made in Form 1.

Note: If your spouse contacts you after being served to express opposition to any part of the divorce, then the divorce is not uncontested. The Divorce E-Z forms will no longer be sufficient to obtain a divorce. You should consult an attorney before proceeding with your divorce.

STEP 6A (continued)

For personal service, service by mail, and service by publication, if your spouse contacts you after receiving notice and is willing to help you complete the remaining forms to finalize the divorce, follow steps 2 and 3 in **Specific Instructions A**. Then return to this point to complete your divorce.

Please note that for service by publication, **if you cannot complete this step before the hearing date in Form 8, you must appear in court on the hearing date.**

If any financial information is changed you must prepare an Amended Financial Statement (Form 22) which is available by request at the Service Center. Both of you must sign the Amended Financial Statement (Form 22).

Complete Request for Judgment of Divorce (Form 10) by following the instructions on the form. Sign and date the form.

Make the correct amount of copies:

Judgment of Divorce (Form 9 + 9A)	Original +3
Request for Judgment of Divorce (Form 10)	Original +3
Amended Financial Statement (Form 22), if any	Original +1
Financial Statement (Form 2) OR	4 additional
Amended Financial Statement (Form 22)	copies
(to attach to all copies of Judgment)	

Then, put them in sets, original on top:

- Judgment of Divorce (Forms 9 +9A with Form 2 or 22 attatched)
 - STAPLE EACH SET IN UPPER LEFT CORNER
- Request for Judgment of Divorce (Form 10)
- Amended Financial Statement (Form 22) if any

Take or mail the following documents to the Documents Section of the court, 2145 Main Street, Rm. 106, Wailuku, Hawai'i.

- Original + 1 Amended Financial Statement (Form 22) if any (this will be filed when you submit it)
- Request for Judgment of Divorce (Form 10)
- Original and 3 copies of Judgment of Divorce (Combined Forms 9 + 9A with Form 2 or 22 attatched)

Supply the clerk with a self-addressed envelop with sufficient postage. File stamped copies of the Judgment of Divorce, signed by a judge, will be mailed to you. Your divorce is final when you have the copies. You are requested to send a file stamped copy of the Judgment of Divorce (Form 9 + 9A) to your former spouse.

STEP 6B - DO NOT DO STEP 6B IF YOU DID 6A

Personal Service or Service by Mail	Publication
Complete Judgment of Divorce (Forms 9 and 9B). The informa- tion you put in Form 9 must match the requests you made in the Complaint (Form 1). Paper clip combined Forms 9 + 9B to Form 2. You may use a copy of the Form 2 you attached to Form 1 when you filed the initial pa- pers. If you prepare a new Form 2, the allocation of assets (WHO GETS IT) and liabilities (WHO PAYS IT) under sections C and D must be the same as what you put in the old Form 2. Note: If all of the following are true, 1. your spouse was not in Hawai'i when the complaint was served on him/her 2. your spouse was not a resident of Hawai'i at the time you filed your complaint for divorce and 3. your spouse was not in Hawai'i when you became separated then the court does not have the power to determine what assets your spouse must give you and what debts he or she must pay. Therefore, draw a line through item #4 on Form 9, item #5, and the phrase "and Financial Statement" in the sentence beginning "1 understand English" on Form 9B. In item #6 under "other" write, "The court does not have jurisdiction to make personal or- ders against the Defendant." Complete Request for Judgment of Divorce (Form 10) by following the instructions on the form. Sign and date the form. Make 3 photo copies: • Judgment of Divorce (Forms 9 + 9B with Form 2 attached) STAPLE EACH SET IN UPPER LEFT CORNER • Request for Judgment of Divorce (Form 10) Take the following documents to the Documents Section of the court, 2145 Main Street, Rm. 106, Wailuku, Hawai'i. • Request for Judgment of Divorce (Form 10) • Original and 3 copies of Judgment of Divorce (Forms 9 + 9B with Form 2 attached)	Complete Judgment of Divorce (Forms 9 and 9B). When you serve your spouse by publication, the court does not have the power to determine what property your spouse must give you or what debts he or she must pay. Therefore, draw a line through the words "AND FINANCIAL STATEMENT" in the title form 9, item #4 on Form 9, item #5, and the phrase "and Financial State- ment" in the sentence beginning "I understand English" on Form 9B. In item #6 on Form 9B under "Other:" write, "The court does not have jurisdiction to make personal orders against the Defen- dant." Paper clip combined Forms 9 + 9B. Make 3 photo copies • Judgment of Divorce (Forms 9 + 9B) STAPLE EACH SET IN UPPER LEFT CORNER Take the following documents to the Documents Section of the court, 2145 Main Street, Rm. 106, Wailuku, Hawai" at least 7 days prior to the hearing date that the clerk entered in Summons For Publication (Form 8). • Original and 3 copies of Judgment of Divorce (Forms 9 + 9B). Note the date and time for the hearing that the clerk entered in Summons For Publication (Form 8). APPEAR AT THE HEARING.

Personal Service or Service by Mail	Publication
The clerk will return the copies of all documents to you, except the Judgment of Divorce. Supply the clerk with a self-addressed envelope with sufficient postage, file stamped copies of the Judg- ment of Divorce, signed by a judge, will be mailed to you. If you do not supply an envelope with enough postage, the copies of the Judgment of Divorce will be left in the <i>PRO SE</i> folder in the Docu- ments Section. You will know your divorce is final when you have the copies. You are required to send a file stamped copy of the Judgment of Divorce (Form 9 + 9B with Form 2 attached) to your former spouse.	If your spouse does not appear at the hearing, and your forms have been completed correctly, the judge will grant your divorce at this hearing and inform you when you will receive your copies of the Judgment of Divorce. You are required to send a file stamped copy Judgment of Divorce (Forms 9 + 9B) to your former spouse.

Document	prepared	by:
Namo		

Name

Address

Phone

IN THE FAMILY COURT OF THE SECOND CIRCUIT STATE OF HAWAI'I

COMPLAINT FOR DIVORCE E-Z, FINANCIAL STATEMENT, AND SUMMONS

			FC-D NO	·
				(Court Clerk will stamp number)
Your full name			Spouse's full name	
	_PLAINTIFF	VS.		DEFENDANT
Write HUSBAND or WIFE		vo.	Write WIFE or HUSBA	
				INSTRUCTIONS
 By signing this complaint for Divorce the statements and information prov knowledge, information, and belief. 				<u>READ</u> , <u>INITIAL</u> , and <u>DATE</u> if you understand and agree.
2. Personal Information: HUSBA a. Full name	ND	WIFE	E	Complete 2a through 2g. Write N/A for any that are not applicable. If any por- tions of 2a-2g are left blank, indicate
b. Birth or maiden name				why in the "Explanation" section.
c. Mailing Address: Street or P.O. Box				If you wish to have any personal in- formation remain confidential write "Confidential" in the blank. You must provide a mailing address where you
City, State, Zip				receive mail, but it may be a Post Of- fice Box or in care of another person.
d. Home Phone				nce box of in care of another person.
Work Phone				
Cellular Phone				
e. Date of Birth				
f. Employer Name				
g. Employer Address: Street or P.O. Box				
City, State, Zip				
Explanation:				

COMPLAINT FOR DIVORCE E-Z - PAGE 2

	INSTRUCTIONS
3. Marriage:	
Date of Marriage:	
Place of Marriage:	Give County & State
4. Residence on Maui:	
To obtain a divorce:	
 YOU must reside or be living in Maui County with an intent to remain at the time you file this Complaint and 	
 YOU or YOUR SPOUSE must have resided in or been physically present in the County of Maui for 3 months and the State of Hawai'i for at least 6 months prior to filing the divorce or prior to the granting of the divorce. 	
a. I have lived continuously in Maui County since	I日more than one (1) year, give year only. I日 more than six (6) months, give month and year only. I日 less than six (6) months, give day, month, and year.
b. I have lived continuously in the State of Hawai'i since	You are not required to answer 4b, 4c, 4d, if the date in 4a is at least 6
c. My spouse has lived in Maui County since	months prior to today's date.
d. My spouse has lived in the State of Hawai'i since	
5. Children	
a. Has wife ever given birth to a child fathered by husband?	Answer "YES" or "NO" to each question.
b. After the marriage date did wife give birth to any child <u>not</u> fathered by husband?	If the answer to any of these ques- tions is "YES", <u>STOP!</u> YOU ARE
c. Did husband and wife adopt any children?	NOT ALLOWED TO USE THIS
d. Is wife pregnant now?	
6. Why divorce should be granted:	
a. Do you believe the marriage is irretrievably broken and that you and your spouse will never be able to live together as husband and wife?	Answer "YES" or "NO"
b. If you claim the divorce should be granted for a reason other than that the marriage is irretrievably broken, state why it should be granted.	If you answered "YES" to 6a, do not answer 6b.
	If you answer 6b, see HRS 580-1 for other grounds for divorce.

COMPLAINT FOR DIVORCE E-Z - PAGE 3

	INSTRUCTIONS
7. Names after divorce:	
a. Wife desires to be known as:	A party may change his or her name only to a former legal name. A birth name or a name from a prior mar- riage is a former legal name. No other changes are allowed. If you do not know what your spouse de-
b. Husband desires to be known as: (First Name, Middle Name, Last Name)	sires, leave blank.
which is his D current name D birth name D former married name.	
8. Division of Assets and Debts:	
Should the assets and debts of husband and wife be divided as stated in section C and D of the Financial Statement, attached to this complaint?	Answer "YES" or "NO".
	If answer is "NO" you must complete a new financial statement which will allow you to answer "YES" to this question.
9. Alimony:	
Should any alimony be paid?	Answer "YES" or "NO".
	If "YES", <u>STOP!</u> YOU ARE NOT ALLOWED TO USE THIS FORM.

I request that a divorce be granted and that the requests contained in sections 7, 8, and 9 be incorporated into a judgment of divorce.

YOUR SIGNATUR	RE:
---------------	-----

DATE:_____

FINANCIAL STATEMENT - PAGE 1

PLAINTIFF VS.	Write HUSBAND or WIFE	DEFENDANT	FC-D NO(Complete Case Number)		
			INSTRUCTIONS		
A. INCOME All income must be reported.			List monthly amounts, if the amount is unknown, write "Unk.". If the amount is an estimate, write "Est." and explain why the estimate is reliable in the space below.		
	MONTHL	YAMOUNT			
	HUSBAND	WIFE			
1. Employment salaries and wages before taxes	\$	\$	 Include tips, commissions, bonuses, profit sharing, deferred compensation, severance pay, 2nd jobs and overtime. 		
2. Income from investments (including dividends)	\$	\$			
3. Social Security	\$	\$			
4. Net Rental Income received	\$	\$	4. Gross income from rent minus rental expenses.		
5. Spousal support	\$	\$			
6. Benefits in place of income	\$	\$	6. Worker's compensation, unemployment, strike pay, disability insurance. Do not include TANF, SSI, Food Stamps, Sec. 8 Housing or other needs-based public assistance.		
7. Self employment income	\$	\$	7. Income before taxes minus ordinary and necessary business/operating expenses and 1/2 self employment ta		
8. Other income (specify and explain)	\$	\$	8. For example, include pension, trust or estate income,		
	\$	\$	annuities, VA or military benefits; national guard and reserve drill pay; lottery and gambling winnings that are		
	\$	\$	continuous; income from contractual agreements or frin benefits, including use of company car, free housing, ar reimbursed expenses which reduce living expenses.		
		A2\$	Transfer totals to Financial Summary on Page		

FINANCIAL STATEMENT - PAGE 2

			INSTRUCTIONS					
B. FIXED EXPENDITURES List the expenses separately for husband and wife.	List monthly amounts, if the amount is unknown, write "Unk.". If the amount is an estimate, write "Est." and explain why the estimate is reliable in the space below.							
	MONTHLY AMOUNT							
	HUSBAND	WIFE						
1. Housing Expenses	\$	\$	1. Include mortgage/rent payment, homeowner/rental insurance, and property taxes.					
2. Utilities	\$	\$	2. Include gas, electric, water, telephone, and cable.					
3. Food and Personal expenses	\$	\$	3. Include expenses for child(ren) in household.					
4. Transportation	\$	\$	4. Include gas, oil, car insurance, maintenance, and car payments.					
5. Loan repayments	\$	\$	5. Do not include mortgage or car payments. (They are included in 1 and 4 above.)					
6. Minimum credit card payments	\$	\$						
7. Child Care related/school expenses	\$	\$						
8. Medical Insurance Premiums for dependent children			8. Include medical insurance premiums for dependent child(ren), but only the portion that applies to them.					
9. Other income (specify and explain)	\$	\$						
	\$	\$						
	\$	\$						
TOTAL FIXED EXPENDITURES	B1\$	B2\$	Transfer totals to Financial Summary on Page					

						INSTRUCTIONS
C. ASSETS - WHAT YOU BOTH OWN	List all assets belonging to you and/or your spouse and their value. Then check the boxes showing who owns it now. (\mathbf{H} = Husband, \mathbf{W} = Wife, \mathbf{B} = Both) Then list the value of the asset in the column under who gets it. If the asset is being split, put half the value in H's column and half in W's column. Give amounts in whole dollars. If the amount for an item is zero write "0". If Husband and/or Wife owns part of an asset with a third person, tell who the third person is and put only husband's or wife's share value in the column					
1. Bank or Credit Union Accounts:	Wh	Who owns it Who gets it				Bank or Credit Union Accounts: Include deposit accounts such as bank checking and savings accounts, credit union accounts, or Christmas Club accounts.
	н	w	в	н	w	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
2. Motor Vehicles (year, make, model):	Wh	o owr	ıs it		gets it correct column)	<u>Motor Vehicles:</u> Include automobiles or motorcycles titled in either your name or spouse's name, or both. List any related loans separately under the liability Section D1, Loans.
	Н	W	В	н	w	The value should be either the private sale Kelley Blue Book or you best estimate
				\$	\$	of what a buyer would be willing to pay for the vehicle if sold today.
				\$	\$	
				\$	\$	
				\$	\$	
3. Investments and Retirement/Pension Accounts:	Wh	o owr	ıs it		gets it correct column)	<u>Investments and Retirement/Pension Accounts:</u> Include financial investments such as certificates of deposit, money market funds, stocks, bonds, mutual funds, annuities, whole life insurance, and
	н	W	В	н	w	retirement accounts.
				\$	\$	Note: Giving all or part of retirement accounts such as pensions,
				\$	\$	deferred compensation, 401Ks, IRAs, etc. to the person who does not
				\$	\$	own it may require legal preparation of complicated legal documents
				\$	\$	- SEE an ATTORNEY

						INSTRUCTIONS
C. ASSETS - WHAT YOU BOTH OWN						
				1		
4. Personal Property:	Wh	Who owes it Who gets it				<u>Personal Property:</u> Include all assets other than land, buildings, or motor vehicles. Examples are boats, RV's, home furnishings, jewelry or other personal possessions. The
	н	W	В	н	w	value is your best estimate of what a buyer would be willing to pay for the asset,
				\$	\$	if you were to sell it today. Attach additional sheets if necessary. List any related debts under Debts, Section D-1.
				\$	\$	debts under Debts, Section D-1.
				\$	\$	
				\$	\$	
5. Real Property: (Street Address or TMK)	Wh	o owe	es it			<u>Real Property:</u> Include land and buildings such as your family home, rental property, vacation property or second home. Indicate if property is owned with another person
	Н	W	В	н	w	other than your spouse. List any related debts under Debts, Section D-1.
				\$	\$	Note: If you give real property or any interest in real property to a person
						who is not an owner, a deed or conveyance document must also b
				\$	\$	prepared - SEE an ATTORNEY.
				\$	\$	
6. Other:	Wh	o owe	es it			<u>Other Assets:</u> Include any other asset not listed above. For example, include here any outstanding tax refund or other money owed to you. List any related debts
	Н	W	В	Н	w	under Debts, Section D-1.
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				C1\$	C2\$	Add up amounts in H's and W's column and transfer totals to financial summary on Page 7.

						INSTRUCTIONS
D. DEBTS - WHAT YOU BOTH OWE						List all debts owed by you and/or spouse. Then check the boxes to show who owes it. (H = Husband, W = Wife, B = Both) Then list the outstanding balance of debt in the column, under "Who pays it". If the debt is split, state the amount to be paid by husband and wife under the appropriate column. Give amounts in whole dollars. If an item is zero, write "0".
1. Loans: (Lender's Name)	Who owns it (State Value in correct column)					<u>Loans:</u> Include any debt that you or your spouse owes, either individually or together.
	н	w	в	н	w	Indicate if a debt is secured by real property, an automobile or other property. List any unsecured loans (such as from family or friends) or school loans. Do
				\$	\$	not list credit card bills in this section - they should be listed separately in Section
				\$	\$	2 below. Money owed to the IRS or state tax office should be listed in Section
				\$	\$	3 below.
				\$	\$	Note: The person or company to whom you owe the debt is not bound
				\$	\$	by your assignment of who pays it. They may seek full payment from the
				\$	\$	person or persons who owe it, even after divorce, even if you and your spouse agree who should pay.
				\$	\$	······································
5. Credit Cards:	Wh	o owi	ns it	Who pays it (State Value in correct column)		<u>Credit Cards:</u> List the balance that you carry on your credit cards. Include every card that
	н	W	В	н	w	either you or your spouse has and who will be responsible for paying for it. Examples of credit cards are VISA, MasterCard, Sears or gasoline company
				\$	\$	cards.
				\$	\$	
				\$	\$	Note: The credit card company is not bound by your assignment of who pays it. The company may seek payment in full from the person or
				\$	\$	persons who owe it, even after divorce, even if you and your spouse agree
				\$	\$	who should pay.
				\$	\$	
				\$	\$	

						INSTRUCTIONS
D. DEBTS - WHAT YOU BOTH OWE						
1 Other	Wh	o owe	se it	Who	pays it	<u>Other:</u>
1. Other: (Attach additional sheets if necessary)		0 0 000	55 IL	(State amount to	be paid by each)	In this section, list all debts, or your spouse's debts, not listed above. Include
	н	w	В	н	w	debts such as court judgments against you or your spouse, liens, unpaid medical or utility bills, unpaid taxes, back child support or alimony owed. Attach
				\$	\$	additional sheets if necessary.
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				D1\$	D2\$	Add up amounts in H's and W's column and transfer totals to Financial Summary on Page 7.

FINANCIAL SUMMARY		
NOTE: Complete this summary LAST by carrying over the amounts from prior pages.		
A1. TOTAL INCOME - HUSBAND TOTAL	A1 \$	
A2. TOTAL INCOME - WIFE TOTAL	A2 \$	
B1. TOTAL FIXED EXPENSES - HUSBAND TOTAL	31 \$	
B2. TOTAL FIXED EXPENSES - WIFE TOTAL	32 \$	

		HUSBAN	D	WIFE
C. TOTAL ASSETS AWARDED	C1	\$	C2	\$
D. TOTAL DEBTS TO BE PAID	D1	\$	D2	\$

IF YOU DO NOT UNDERSTAND THIS FORM OR YOU DO NOT AGREE WITH WHAT IS WRITTEN, DO NOT SIGN - SEE AN ATTORNEY

I declare under penalty that I have supplied the information p financial statement and have reviewed this statement and I of pertaining to me is accurate, complete and correct, and that about my wife is correct to the best of my knowledge. I agree that the division of assets and liabilities contained he	certify that the information any information I supplied	I declare under penalty that I have supplied the information p financial statement and have reviewed this statement and I c pertaining to me is accurate, complete and correct, and that a about my husband is correct to the best of my knowledge. I agree that the division of assets and liabilities contained her	ertify that the information any information I supplied
HUSBAND	DATE	WIFE	DATE



SUMMONS

		INSTRUCTIONS
то		Write in the Name of Your
•	ve a written answer to this Complaint for Divorce complaint is served to you	Spouse.
To serve a writt the Chief Clerk	en answer you must file the original and copies with of the Court at:	
	lale in Street, Rm 106 HI 96793-1679	
	ver a file marked copy to your spouse at the address n 2 of the Complaint for Divorce.	
be taken in this case, in	nswer within the 20-day time limit, further action may ncluding judgment for the relief demanded in the without further notice to you.	
BETWEEN 10:00 P.M TO PUBLIC, UNLESS	ALL NOT BE PERSONALLY DELIVERED . AND 6:00 A.M. ON PREMISES NOT OPEN & A JUDGE OF THE DISTRICT OR CIRCUIT IN WRITING ON THE SUMMONS, PERSONAL THOSE HOURS.	
	THE SUMMONS MAY RESULT IN AN ENTRY OF FAULT JUDGMENT AGAINST THE PERSON	
DATE	CLERK OF COURT	

In accordance with the Americans with Disabilities Act, and other applicable state and federal laws, if you require a reasonable accommodation for a disability, please contact the ADA Coordinator at the Family Court at PHONE NO. 244-2770, FAX 244-2777, or TTY 224-2865, at least ten (10) working days prior to your hearing or appointment date.

<u>Document pre</u> Name	pared by:			
Address				
Phone				
	IN THE FAMILY	COURT OF	THE SECOND CIRC HAWAIʻI	UIT
	PROOF C	F SERVICE	FOR DIVORCE E-Z	
			FC-D NO	. (Complete Case Number)
Your full name	2	VS.	Spouse's full nam	ne
Write Husban	PLAINTIFF		Write Wife or Hu	DEFENDANT
				INSTRUCTIONS
18 years of	er oath that: I am not a party age; and I have served a <u>ce</u> slow by delivering the same t	ertified copy		See Frequently Asked Ques- tions for a definition of "certi- fied copy".
Nam	ne of Person served:			Service of documents can be done only between the
Date	e of service:			hours of 6:00 a.m. to 10:00p. m. each
Time	e of service:			day within this State
Plac	e of service:			Any adult other than yourself, including a relative or friend,
	Complaint for Divorce, Finan	cial Statemen	t and Summons	can serve your spouse with the required documents. You
	Notice to Attend Kids First			can also contact a sheriff to assist you for a fee.
	Child Support Guidelines Wo	orksheet		After service, Form 4 must be
	Notion and Affidavit for Pre-E	Decree Relief	and Attachments	filed with the Court (see Step 5 specific instructions B)
				For more detailed information about service see "How Do I Serve My Spouse".
DATE	SERVER'S SIGNATURE	Ξ	PRINT NAME OF SER	VER

Document prepared by:	
Name	

Address

Phone

IN THE FAMILY COURT OF THE SECOND CIRCUIT STATE OF HAWAI'I

JUDGMENT OF DIVORCE E-Z, PARTY AFFIDAVIT(S), AND FINANCIAL STATEMENT

			FC-D NO	
			(C	omplete Case Number)
Your full name			Spouse's full name	
	PLAINTIFF	VS.		DEFENDANT
Write HUSBAND or WIFE			Write WIFE or HUSBAND	

A hearing was held before the presiding judge, or the court waived hearing on the matter based upon the statements contained in previously filed documents and the affidavit(s) attached to this judgment.

DIVORCE

A Judgment of Divorce from the bonds of matrimony between Husband and Wife is hereby 1. ______. The parties are restored to the status of single _______. granted to

persons. Either party is permitted to marry after the effective date on this judgment.

EFFECTIVE DATE

2. This Judgment is effective after it is signed by a Family Court Judge and filed by the court.

NAME AFTER DIVORCE (If you do not know what your spouse desires, leave the space for him or her blank.)

Wife's legal name shall be _________(first, middle, last name) 3a.

Husband's legal name shall be 3b.

(first, middle, last name)

ASSETS AND DEBTS

4. The assets and debts of the parties are divided as provided in the attached Financial Statements dated _____, except for the following: ("N/A" if no exceptions)

USE ONLY ONE PAGE 2.

ALIMONY

5. Neither party is required to pay alimony to the other.

OTHER

6. Other: ("N/A" if nothing added)_____

Date:	Judge of the above entitled court:

PARTY AFFIDAVITS

IF YOU DO NOT UNDERSTAND THIS FORM OR YOU DO NOT AGREE, DO NOT SIGN -SEE AN ATTORNEY

PLAINTIFF	DEFENDANT
l state under oath:	l state under oath:
The information contained in the Complaint for Divorce is accurate unless contradicted by the information in this judgment.	I received a copy of the Complaint for Divorce and Summons in this case.
Wife is not pregnant to the best of my knowledge.	I am not in the military service or I am waiving any rights as a member of the military service under the Soldiers' and Sailors' Civil Relief Act, 50 U.S.C. Sec. 521 <u>et. seq.</u>
I understand English and I have read this Judgment and the Financial Statement attached. I believe both are correct.	I understand English and I have read this Judgment and the Financial Statement attached. I believe both are correct.
I request that this Judgment be entered.	I request that this Judgment be entered.
Х	riequest that this budgment be entered.
X Signature of Plaintiff	X Signature of Defendant
Address:	Signature of Defendant
	Address:
Subscribed and sworn to me,	
this,	Subscribed and sworn to me, thisday of
Notary Public,Circuit State of Hawai'i Print Name of Notary: My Commission Expires:	Notary Public,Circuit State of Hawai'i Print Name of Notary:
	My Commission Expires:

USE ONLY ONE PAGE 2.

ALIMONY

5. Neither party is required to pay alimony to the other.

OTHER

6. Other: ("N/A" if nothing added)_____

Date: Judge of the above entitled court:

PARTY AFFIDAVIT PLAINTIFF

I state under oath:

An order granting the Motion for Entry of Deafault was filed on _____ OR more than 20 days have passed since service of the Complaint for Divorce and Summons on the Defendant.

No responsive pleading has been filed. Neither I nor my attorney (if any) has received any communication from Defendant or Defendant's attorney (if any) stating an objection to any part of this divorce including the way I propose to divide the assets and debts.

The information contained in the Complaint for Divorce is accurate.

Wife is not pregnant to the best of my knowledge.

I understand English and I have read the attached Judgment and the Financial Statement and believe both are correct.

I request that this Judgment be entered.

Х

Signature of Plaintiff

Address:

Subscribed and sworn to me, this ______, ____, ____,

Notary Public, _____ Circuit

State of Hawar'	
Print Name of Notary:	

My Commission Expires:

<u>Docum</u> Name	ent prepared by:	
Addres	s	
Phone		
FIIONE	IN THE FAMILY COURT OF THE SECON STATE OF HAWAI'I	D CIRCUIT
	REQUEST FOR JUDGMENT OF DIVO	RCE E-Z
		FC-D NO. (Complete Case Number)
Your fu	Il name VS. Spouse'	s full name
A (.:)	PLAINTIFF	DEFENDANT
Write H	lusband or Wife Write Wi	re of Husband
		r
	ndersigned requests a Judgment of Divorce. This matter is tested and the statements checked below are correct.	Take this completed document with all necessary accompanying documents to: 2145 Main Street, Rm. 106 Wailuku, HI 96793
ALL C	 CASES □ The original and 3 copies of the Judgment of Divorce (Form 9 & 9A or 9B) of (Form 29 & 29A or B) combined with Financial Statement (Form 2), when required, are attached to this request. 	Must be submitted in every case.
CASE	S IN WHICH DEFENDANT HAS NOT SIGNED JUDGMENT OF DIVORCE	If the Judgment of Divorce is not signed by both parties in the presence
1.	□ The Original Proof of Service (Form 4) or Statement of Mailing	of a Notary Public check the appropri-
	(Form 6) is filed with this request OR	ate box, 1 or 2.
2.	The Original Proof of Service (Form 4) or Statement of Mailing	
2.	(Form 6) was filed on	
	OR date	
3.	An Affidavit of Publication showing a court date of	
	at was either filed on OR will be filed	If the Defendant is being served by
	prior to the court date stated in the publication.	publication check box 3 and complete.
	OR	
4.	Plaintiff's Affidavit of Mailing in Lieu of Publication was filed on	
	and Affidavit of Posting of Complaint and Summons	If the Defendant is being served by post- ing and mail in lieu of publication, you
	Pursuant to Order for Service by Mail and Posting in Lieu of Publication	may not submit this request until at least
	was filed on	50 days have passed since the date of mailing on the Affidavit of Mailing.
PLAIN	ITIFF'S SIGNATURE: DATE	:

Revised April 7, 2003

IN THE FAMILY COURT OF THE SECOND CIRCUIT

STATE OF HAWAI'I

CONTINUATION SHEET FOR DIVORCE E-Z FORMS

FC-D NO.

(Complete Case Number)

Your full name

VS.

Spouse's full name

_DEFENDANT

Write Husband or Wife

Document prepared by: Name

Write Wife or Husband

1. FORM	2. SECTION SUPPLEMENTED	3. SUPPLEMENTAL INFORMATION	4. INSTRUCTIONS
			In column 1 indicate the form you are supplement- ing (i.e. E-Z Form 1 or E-Z Form 2)
			In column 2 indicate the section number you are supplementing.
			In column 3 provide the ad- ditional information.

PLAINTIFF

Phone

Address