

FILED
CLERK OF DISTRICT COURTS
STATE OF HAWAII
E. L. RINANDO

2009 FEB - 2 AM 10:51

FILED

In the Matter of the Amendment
of the
Rules of the District Court of the State of Hawai'i

AMENDED¹

ORDER APPROVING AND APPENDING TRAFFIC AND PARKING
INFRACTION CITATION FORMS TO THE RULES
OF THE DISTRICT COURTS OF THE STATE OF HAWAII
(By: Moon, C.J., Nakayama, Acoba, and Duffy, JJ., and
Intermediate Court of Appeals Chief Judge Recktenwald,
assigned by reason of vacancy)

Upon consideration of the forms for the paper and
electronic "Notice of Traffic Infraction(s)" and the paper and
electronic "Notice of Parking Infraction(s)" approved by the
Deputy Chief Judges of the District Courts of the State of
Hawai'i (samples of which are attached hereto),

IT IS HEREBY ORDERED, pursuant to section 291D-5(b) of
the Hawai'i Revised Statutes, that the forms for paper citations
are approved and appended to the Rules of the District Courts of
the State of Hawai'i as Appendix A, replacing Appendix A appended
by order dated October 21, 2005, and the forms for electronic
citations are approved and appended to the Rules of the District
Courts of the State of Hawai'i as Appendix B, effective nunc pro
tunc, January 1, 2009.


¹ The original order filed on January 23, 2009 inadvertently did not
state the effective date as nunc pro tunc, January 1, 2009.


IT IS FURTHER ORDERED that circuit numbers, names and locations of the courts, contact information, lists of common offenses, fees and monetary assessments, and other matters as required by law may be modified by the Deputy Chief Judges, without further order of this court.

IT IS FURTHER ORDERED that the Administrative Director, or the Administrative Director's designee, or the Deputy Chief Judge of any circuit may authorize a police department or enforcement agency using electronic citations, that are compatible with the Judiciary's computer systems and software, to insert circuit numbers in the titles of the courts and the citation number to accurately reflect the citations for each circuit; addresses and contact information for the courts in each circuit; and the title of the relevant ordinance codification in each circuit.

IT IS FINALLY ORDERED that the image of any electronic citation may be electronically displayed in any manner that accurately reflects the substantive content of the citation.

DATED: Honolulu, Hawai'i, February 2, 2009.


Fuuna U. Nukayaro


James E. Duggan


Mary E. Rechtenwald



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TEAR FROM THIS PERFORMANCE FIRST

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State of Hawai'i - Notice of Traffic Infraction(s)
In the District Court of the First Circuit



CITATION NO. 1DTI-09-XXXXXX

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the civil traffic infraction(s) noted below.

OPERATOR INFORMATION

Form with fields: LAST NAME, REGISTERED OWNER, FIRST NAME, MIDDLE INITIAL(S), HOME ADDRESS, CITY, STATE, ZIP CODE, JUVENILE, PROV. LIC., PARENT'S NAME, OPERATOR LICENSE NO., STATE, EXP. DATE, DATE OF BIRTH, HEIGHT, WEIGHT, HAIR COLOR, EYE COLOR, CLASS, CDL, RESTRICTIONS, U.S. CITIZEN, SEX, CONTACT PHONE NUMBER(S), SSN-Last 4 digits, MILITARY SERVICE, EMPLOYER / SCHOOL / BRANCH OF SERVICE

REGISTERED OWNER INFORMATION (if different from operator information)

Form with fields: LAST NAME, FIRST NAME, MIDDLE INITIAL(S), HOME ADDRESS (Street, City, State, Zip Code)

VEHICLE INFORMATION

Form with fields: LICENSE PLATE/VIN, STATE, HAZ MAT, MAKE, MODEL, TYPE, COLOR, YEAR, CMV

TRAFFIC INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)

- List of traffic infractions and monetary assessments: HRS 249-2 Delinquent Vehicle Tax; HRS 249-7(b) Vehicle License Plate; HRS 286-25 Certificate of Inspection; HRS 286-47(3) No Certificate of Registration; HRS 286-85 No Reconstruction Permit; HRS 286-116(a) No driver's license / insurance card on person; HRS 291-11.6(a)(1) No Seat Belt; HRS 291-11.6(a)(2) No Seat Belt; HRS 291-21.5(a) Tinted Glaze Glass - Owner; HRS 291C-32(a)(3)(A) Disregarding Red Signal; HRS 291C-32(a)(3)(B) Prohibited Right Turn Against Red Signal; HRS 291C-38 Disregarding Traffic Lane Lines; HRS 291C-49(1) Unsafe Lane Change; HRS 291C-63(b) Disregarding Stop Sign; HRS 291C-101 Basic Speed Rule; HRS 291C-102(a)(1) Exceeding the Speed Limit; HRS 431:10C-114 Failure to Surrender Reg./Plates

Table with 3 columns: SECTION, DESCRIPTION, \$

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DETAILS REGARDING THE INFRACTION(S) CHARGED

Form with fields: DATE (Month / Day / Year), TIME, DISTRICT, BEAT, WEATHER, ROAD, TRAFFIC, LIGHTING, NO. OF OCCUPANTS

LOCATION OF VIOLATION

VANTAGE POINT

LANE OF TRAVEL

SIGN(S) POSTED

ACTUAL SPEED, POSTED SPEED, SPEED VIOLATION MEASURED BY

I WAS CERTIFIED IN THE ABOVE DEVICE, DEVICE/SPEEDOMETER WAS ACCURATE, TESTED, & WORKING PROPERLY

COMPANION CITATION(S)/NOTICE(S), ACCIDENT, INJURY

ACCIDENT REPORT NO., PROPERTY DAMAGE

OFFICER'S OBSERVATIONS (optional)

COMPLAINING OFFICER INFORMATION

Form with fields: PRINT RANK, FIRST INITIAL, & LAST NAME, ID NO., OFFICER'S SIGNATURE, DATE OF ISSUANCE

DEFENDANT'S ACKNOWLEDGMENT: By signing below, I acknowledge service of this Notice. I understand that my signature is not an admission of responsibility.

X Defendant's Signature DEFENDANT REFUSES TO SIGN

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone.

If you are a "PROVISIONAL LICENSE HOLDER" or if the word "COURT" is listed next to an infraction that you are charged with committing, you are hereby directed to appear before the District Court of the First Circuit on the date and at the time and location designated below (see reverse side for address) to answer the charge(s). Failure to obey this Notice and Summons may result in a fine, imprisonment, arrest on other charges, and/or other penalties.

SUMMONS

Form with fields: COURT LOCATION (see addresses on reverse side), HONOLULU, KANE'OHE, EWA, WAHIAWA, WAI'ANAHE, DATE, TIME, COURTROOM

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**State of Hawai'i - Notice of Traffic Infraction(s)
In the District Court of the First Circuit**

**IMPORTANT INSTRUCTIONS REGARDING YOUR
NOTICE OF TRAFFIC INFRACTION(S)**

This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. **IF YOU ARE A "PROVISIONAL LICENSE HOLDER" OR IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE FIRST CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ON THE FRONT OF THIS NOTICE.** Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.

If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. **YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.**

OPTION 1: ADMIT & PAY

If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- **By Mail** – Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. **DO NOT SEND CASH.** Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- **In Person** – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- **Via Internet** – Pay via the Internet at <http://www.courts.state.hi.us> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- **By Telephone** – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

OPTION 2: DENY

If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Contest In Person** – If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district

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court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. **DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST.** You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

- **Contest By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. **DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT.** You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Explain Mitigating Circumstances In Person** - If you request a hearing to explain mitigating circumstances in person, the court will notify you in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. **DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST.** You will be notified of the judge's decision after the hearing. **The judge's decision is FINAL and cannot be appealed.**
- **Explain Mitigating Circumstances By Written Statement** - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. **DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT.** You will be notified by mail of the judge's decision. **The judge's decision is FINAL and cannot be appealed.**

IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

INFORMATION ABOUT YOUR PRIVACY

Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.

**ADDRESSES FOR THE
DISTRICT COURT OF THE FIRST CIRCUIT**

HONOLULU
Traffic Violations Bureau
1111 Alakea Street
Honolulu, Hawai'i 96813

WAIHAWA
District Court, Waihawā Division
1034 Kilani Avenue
Waihawā, Hawai'i 96786

KĀNE'OHE
District Court, Kāne'ohē Division
45-939 Po'okela Street
Kāne'ohē, Hawai'i 96744

WAI'ANAE (Nānākuli)
District Court, Wai'anae Division
87-1784 Farrington Highway
Wai'anae, Hawai'i 96792

'EWA
District Court, 'Ewa Division
870 Fourth Street
Pearl City, Hawai'i 96782



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date.

STRATACOM

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State of Hawai'i - Notice of Traffic Infraction(s)
In the District Court of the Second Circuit



CITATION NO. 1DTP-08-161050

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the civil traffic infraction(s) noted below.

OPERATOR INFORMATION
STATE OPERATOR LICENSE NO. DATE OF BIRTH EXP. DATE
HEIGHT WEIGHT HAIR COLOR EYE COLOR SEX U.S. CITIZEN
ISSUE DATE CLASS RESTRICTION(S) CDL
LAST NAME REGISTERED OWNER
FIRST NAME MIDDLE INITIAL(S)
ADDRESS (Street, City, State, Zip Code)
JUVENILE PROV. LIC. PARENT'S NAME (if juvenile operator)
CONTACT PHONE NUMBER(S) SSN-Last 4 digits MILITARY SERVICE
EMPLOYER/SCHOOL/BRANCH OF SERVICE JOB TITLE/YR IN SCHOOL/RANK

REGISTERED OWNER INFORMATION (if different from operator information)
LAST NAME FIRST NAME M. I.
ADDRESS (Street, City, State, Zip Code)

VEHICLE INFORMATION
LICENSE PLATE/VIN STATE HAZ MAT
MAKE MODEL TYPE COLOR YEAR CMV

TRAFFIC INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)
HRS 249-2 Delinquent Vehicle Tax; (exp.) \$70
HRS 249-7b (No / Obstructed / Unclean) License Plate; (Front / Rear) \$70
HRS 249-11(a) Fraudulent Use of (Plates / Tags / Emblems) \$280
HRS 286-25 (No / Expired) Certificate of Inspection; (exp.) \$70
HRS 286-47(3) No Certificate of Registration in Vehicle \$70
HRS 286-102.6 Violation of Provisional License Requirements COURT
HRS 286-110(d) No Licensed Driver Present \$147
HRS 286-116(a) No (License / Insurance Card) on Person \$122
HRS 291-11.5(a)(1) No Child Passenger Restraint (under 4 yrs old) COURT
HRS 291-11.5(a)(2) No Child Safety Seat / Booster Seat (4-7 yrs old) COURT
HRS 291-11.6(a)(1) No Seat Belt; (Operator / Passenger 8-14 yrs old) \$92
HRS 291-11.6(a)(2) No Seat Belt; Front Seat Passenger 15+ yrs old \$92
HRS 291-21.5(a) Tinted Glaze Glass - Owner \$287
HRS 291C-14 Duty to (Give Information / Render Aid) \$247
HRS 291C-15 Duty Upon Striking Unattended (Vehicle / Property) \$247
HRS 291C-32(a)(3)(A) Disregarding Red Signal \$97
HRS 291C-38 Disregarding () Traffic Lane Lines \$97
HRS 291C-41 Driving on Left Side of Roadway \$97
HRS 291C-63(b) Disregarding Stop Sign \$97
HRS 291C-102(a)(1) Exceeding the Speed Limit
1-10 MPH Over Limit (MPH over) \$
11-29 MPH Over Limit (MPH over) \$
HRS 291C-104 Speeding in (School Zone / Construction Area) \$297
HRS 291C-131(a) Vehicle Not (Constructed / Covered / Loaded) to Prevent Load From Spilling on Highway COURT

Table with 2 columns: SECTION, DESCRIPTION and 2 rows for monetary assessment.

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DETAILS REGARDING THE INFRACTION(S) CHARGED

DATE (Month / Day / Year) TIME DISTRICT BEAT
WEATHER ROAD TRAFFIC LIGHTING
NO. OF OCCUPANTS: ADULT MALE(S) ADULT FEMALE(S) CHILDREN
LOCATION OF VIOLATION VANTAGE POINT SIGN(S) POSTED
ACTUAL SPEED POSTED SPEED SPEED VIOLATION MEASURED BY
PROPERTY DAMAGE REPORT NO.
OFFICER'S OBSERVATIONS (optional)

COMPLAINING OFFICER INFORMATION
PRINT RANK, FIRST INITIAL, & LAST NAME ID NO.
OFFICER'S SIGNATURE DATE OF ISSUANCE

DEFENDANT'S ACKNOWLEDGMENT: By signing below, I acknowledge service of this Notice. I understand that my signature is not an admission of responsibility.

X Defendant's Signature DEFENDANT REFUSES TO SIGN

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone.

If you are a "PROVISIONAL LICENSE HOLDER" or if the word "COURT" is listed next to an infraction that you are charged with committing, you are hereby directed to appear before the District Court of the Second Circuit on the date and at the time and location designated below (see reverse side for address) to answer the charge(s). Failure to obey this Notice and Summons may result in a fine, imprisonment, arrest on other charges, and/or other penalties.

SUMMONS
COURT LOCATION (see addresses on reverse side)
WAILUKU LAHAINA HANA LANAI MOLOKA'I
DATE TIME COURTROOM

COURT

2D-V-052 (10/08)



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**State of Hawai'i - Notice of Traffic Infraction(s)
In the District Court of the Second Circuit**

**IMPORTANT INSTRUCTIONS REGARDING YOUR
NOTICE OF TRAFFIC INFRACTION(S)**

This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. **IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE SECOND CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ON THE FRONT OF THIS NOTICE.** Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.

If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. **YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.**

OPTION 1: ADMIT & PAY

If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- **By Mail** – Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. **DO NOT SEND CASH.** Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- **In Person** – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- **Via Internet** – Pay via the Internet at <http://www.courts.state.hi.us> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- **By Telephone** – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

OPTION 2: DENY

If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **In Person** – If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest

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the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

- **Contest By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Explain Mitigating Circumstances In Person** - If you request a hearing to explain mitigating circumstances in person, the court will notify you in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. **The judge's decision is FINAL and cannot be appealed.**
- **Explain Mitigating Circumstances By Written Statement** - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. **The judge's decision is FINAL and cannot be appealed.**

IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

INFORMATION ABOUT YOUR PRIVACY

Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.

**ADDRESSES FOR THE
DISTRICT COURT OF THE SECOND CIRCUIT**

WAILUKU
Wailuku Division
2145 Main Street, Suite 137
Wailuku, Hawai'i 96793-1679

LAHAINA
Lahaina Division
1870 Honoapi'iiani Hwy.
Lahaina, Hawai'i 96761-1856

HĀNA
Hāna Cultural Center
4974 Uakea Road
Hāna, Hawai'i 96713

LĀNA'I
Lānai Division
(P.O. Box 631376)
731 Lāna'i Ave., #131
Lāna'i City, Hawai'i 96763-1376

MOLOKA'I
Moloka'i Division
(P.O. Box 284), 55 Makaena St.
Kaunakakai, Hawai'i 96748-0284

HĀNA
Hāna Cultural Center
c/o 1870 Honoapi'iiani Hwy.
Lahaina, Hawai'i 96761-1856



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 244-2800, FAX: (808) 244-2849, TTY: (808) 244-2889, at least ten (10) working days before your proceeding, hearing, or appointment date.

STRATACOM

BINDING STUB

TEAR FROM THIS PERFORATION FIRST

State of Hawai'i - Notice of Traffic Infraction(s) In the District Court of the Third Circuit



CITATION NO. 1DTP-08-161050

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the civil traffic infraction(s) noted below.

OPERATOR INFORMATION form including fields for LAST NAME, FIRST NAME, HOME ADDRESS, MAILING ADDRESS, JUVENILE*, PROV. LIC., PARENT'S NAME, STATE, OPERATOR LICENSE NO., DATE OF BIRTH, EXP. DATE, HEIGHT, WEIGHT, HAIR COLOR, EYE COLOR, SEX, CLASS, CDL, RESTRICTIONS, U.S. CITIZEN, ETHNICITY, SSN, HOME PHONE, MOBILE PHONE, BUSINESS PHONE, EMPLOYER, MILITARY SERVICE, BUSINESS / MILITARY ADDRESS.

REGISTERED OWNER INFORMATION (if different from operator information) form including fields for LAST NAME, FIRST NAME, MIDDLE INITIAL(S), MAILING ADDRESS.

VEHICLE INFORMATION form including fields for LICENSE PLATE/VIN, STATE, HAZ MAT, MAKE, MODEL, TYPE, COLOR, YEAR, CMV.

TRAFFIC INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES) table listing various infractions and their associated monetary assessments.

COURT

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PERF DETAILS REGARDING THE INFRACTION(S) CHARGED form including fields for DATE, TIME, DISTRICT, BEAT, WEATHER, ROAD, TRAFFIC, LIGHTING, NO. OF OCCUPANTS, LOCATION OF VIOLATION, VANTAGE POINT, LANE OF TRAVEL, SIGN(S) POSTED, ACTUAL SPEED, POSTED SPEED, SPEED VIOLATION MEASURED BY, COMPLAINTING OFFICER INFORMATION.

DEFENDANT'S ACKNOWLEDGMENT: By signing below, I acknowledge service of this Notice. I understand that my signature is not an admission of responsibility.

X _____ Defendant's Signature DEFENDANT REFUSES TO SIGN

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice...


If you are a "PROVISIONAL LICENSE HOLDER" or if the word "COURT" is listed next to an infraction that you are charged with committing, you are hereby directed to appear before the District Court of the Third Circuit on the date and at the time and location designated below (see reverse side for address) to answer the charge(s).

SUMMONS form including fields for COURT LOCATION, DATE, TIME, COURTROOM.

COURT

3D-V-047 (10/08)



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<p style="text-align: center;">State of Hawai'i - Notice of Traffic Infraction(s) In the District Court of the Third Circuit</p> <p style="text-align: center;">IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF TRAFFIC INFRACTION(S)</p> <p>This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE THIRD CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ON THE FRONT OF THIS NOTICE. Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.</p> <p>If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.</p> <p>OPTION 1: ADMIT & PAY If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.</p> <ul style="list-style-type: none"> By Mail – Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. DO NOT SEND CASH. Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted. In Person – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted. Via Internet – Pay via the Internet at http://www.courts.state.hi.us (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted. By Telephone – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted. <p>OPTION 2: DENY If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.</p> <ul style="list-style-type: none"> Contest In Person – If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. 	<p style="text-align: center;">FOLD</p> <p>You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.</p> <ul style="list-style-type: none"> Contest By Written Statement – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial. <p>OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.</p> <ul style="list-style-type: none"> Explain Mitigating Circumstances In Person - If you request a hearing to explain mitigating circumstances in person, the court will notify you in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. The judge's decision is FINAL and cannot be appealed. Explain Mitigating Circumstances By Written Statement - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. The judge's decision is FINAL and cannot be appealed. <p style="text-align: center;">IMPORTANT NOTE FOR JUVENILES UNDER AGE 18 Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.</p> <p style="text-align: center;">INFORMATION ABOUT YOUR PRIVACY Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.</p> <p style="text-align: center;">ADDRESSES FOR THE DISTRICT COURT OF THE THIRD CIRCUIT</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p>HILO DIVISION Hale Kaulike 777 Kilauea Avenue Hilo, Hawai'i 96720 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879</p> </td> <td style="vertical-align: top;"> <p>PUNA DIVISION 16-200 Pili Mua Street Kea'au, Hawai'i 96749 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p>N & S KONA DIVISION 79-1020 Haukapila Street Kealakekua, Hawai'i 96750 Mail: 79-1020 Haukapila Street Kealakekua, Hawai'i 96750</p> </td> <td style="vertical-align: top;"> <p>KA'Ū DIVISION 95-5669 Mamalaho Highway Na'alehu, Hawai'i 96772 Mail: 79-1020 Haukapila Street Kealakekua, Hawai'i 96750</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p>HĀMAKUĀ DIVISION 45-3362 Mamane Street Honoka'a, Hawai'i 96727 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439</p> </td> <td style="vertical-align: top;"> <p>SOUTH KOHALA DIVISION Waimea Civic Center 67-5187 Kamamalu Street Kamuela, Hawai'i 96743 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p>NORTH KOHALA DIVISION 54-3900 Kapa'au Road Kapa'au, Hawai'i 96755 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439</p> </td> <td></td> </tr> </table> <p> If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 961-7424, FAX: (808) 961-7416, TTY: (808) 961-7422, at least ten (10) working days before your proceeding, hearing, or appointment date.</p>	<p>HILO DIVISION Hale Kaulike 777 Kilauea Avenue Hilo, Hawai'i 96720 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879</p>	<p>PUNA DIVISION 16-200 Pili Mua Street Kea'au, Hawai'i 96749 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879</p>	<p>N & S KONA DIVISION 79-1020 Haukapila Street Kealakekua, Hawai'i 96750 Mail: 79-1020 Haukapila Street Kealakekua, Hawai'i 96750</p>	<p>KA'Ū DIVISION 95-5669 Mamalaho Highway Na'alehu, Hawai'i 96772 Mail: 79-1020 Haukapila Street Kealakekua, Hawai'i 96750</p>	<p>HĀMAKUĀ DIVISION 45-3362 Mamane Street Honoka'a, Hawai'i 96727 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439</p>	<p>SOUTH KOHALA DIVISION Waimea Civic Center 67-5187 Kamamalu Street Kamuela, Hawai'i 96743 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439</p>	<p>NORTH KOHALA DIVISION 54-3900 Kapa'au Road Kapa'au, Hawai'i 96755 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439</p>	
<p>HILO DIVISION Hale Kaulike 777 Kilauea Avenue Hilo, Hawai'i 96720 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879</p>	<p>PUNA DIVISION 16-200 Pili Mua Street Kea'au, Hawai'i 96749 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879</p>								
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STRATACOM

BINDING STUB

TEAR FROM THIS PERFORATION FIRST

State of Hawai'i - Notice of Traffic Infraction(s) In the District Court of the Fifth Circuit



CITATION NO. 1DTP-08-161050

COMPLAINANT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the civil traffic infraction(s) noted below.

OPERATOR INFORMATION

Form fields for Operator Information including Last Name, First Name, License No., State, Class, Exp. Date, CDL, Restrictions, Height, Weight, Hair Color, Eye Color, Sex, Date of Birth, U.S. Citizen, Ethnicity, Home Address, Home Phone, Mobile Phone, Business Phone, Employer/School/Branch of Serv., Job Title/Yr in School/Rank, Military Serv., Business Address.

VEHICLE INFORMATION

Form fields for Vehicle Information including License Plate/VIN, State, Haz Mat, Make, Model, Type, Color, Year, CMV.

TRAFFIC INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)

- List of traffic infractions and monetary assessments including HRS 249-7, HRS 249-11(a), HRS 286-25, HRS 286-47(3), HRS 286-102.6, HRS 286-116(a), HRS 291-3.3(a), HRS 291-3.3(b), HRS 291-11.5(a)(1), HRS 291-11.5(a)(2), HRS 291-11.6(a)(1), HRS 291-11.6(a)(2), HRS 291-21.5(a), HRS 291-25(a), HRS 291-31(a), HRS 291C-14, HRS 291C-15, HRS 291C-38, HRS 291C-47(b), HRS 291C-63(b), HRS 291C-101, HRS 291C-102(a)(1), KCC 16-17.30, KCC 16-17.31.

Table with 3 columns: SECTION, DESCRIPTION, \$

COURT

FOLD

DETAILS REGARDING THE INFRACTION(S) CHARGED

Form fields for Details Regarding the Infraction(s) Charged including Date, Time, District, Beat, Weather, Road, Traffic, Lighting, No. of Occupants, Location of Violation, Vantage Point, Lane of Travel, Sign(s) Posted, Actual Speed, Posted Speed, Speed Violation Measured By, Companion Citation(s)/Notice(s), Accident, Injury, Property Damage, Report No., Officer's Observations.

COMPLAINING OFFICER INFORMATION

Form fields for Complainning Officer Information including Print Rank, First Initial, & Last Name, ID No., Officer's Signature, Date of Issuance.

DEFENDANT'S ACKNOWLEDGMENT: By signing below, I acknowledge service of this Notice. I understand that my signature is not an admission of responsibility.

X Defendant's Signature DEFENDANT REFUSES TO SIGN

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction charged and enter the total in the box at right.

TOTAL DUE box

If you are a "PROVISIONAL LICENSE HOLDER" or if the word "COURT" is listed next to an infraction that you are charged with committing, you are hereby directed to appear before the District Court of the Fifth Circuit on the date and at the time and location designated below to answer the charge(s). Failure to obey this Notice and Summons may result in a fine, imprisonment, arrest on other charges, and/or other penalties.

SUMMONS

Form fields for Summons including Court Location, Date, Time, Courtroom.

COURT

SD-V-033 (10/08)



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**State of Hawai'i - Notice of Traffic Infraction(s)
In the District Court of the Fifth Circuit**

**IMPORTANT INSTRUCTIONS REGARDING YOUR
NOTICE OF TRAFFIC INFRACTION(S)**

This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. **IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE FIFTH CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ON THE FRONT OF THIS NOTICE.** Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.

If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. **YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.**

OPTION 1: ADMIT & PAY

If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- **By Mail** – Your Answer, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. **DO NOT SEND CASH.** Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- **In Person** – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- **Via Internet** – Pay via the Internet at <http://www.courts.state.hi.us> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- **By Telephone** – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

OPTION 2: DENY

If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

FOLD

• **Contest In Person** – If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

• **Contest By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

• **Explain Mitigating Circumstances In Person** - If you request a hearing to explain mitigating circumstances in person, the court will notify you in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. **The judge's decision is FINAL and cannot be appealed.**

• **Explain Mitigating Circumstances By Written Statement** - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. **The judge's decision is FINAL and cannot be appealed.**

IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

INFORMATION ABOUT YOUR PRIVACY

Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.

**ADDRESS FOR THE
DISTRICT COURT OF THE FIFTH CIRCUIT**

Traffic Operations Branch
3970 Ka'ana Street, Suite 206
Lihu'e, Hawai'i 96766-1282



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 482-2355, FAX: (808) 482-2553, TTY: (808) 482-2533, at least ten (10) working days before your proceeding, hearing, or appointment date.



STRATACOM

TEAR FROM THIS PERFORATION FIRST

BINDING STUB
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State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the First Circuit



CITATION NO. 1DTP-09-XXXXXX

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the vehicle identified below was unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes (HRS), the Revised Ordinances of Honolulu (ROH), and/or the Hawai'i Administrative Rules (HAR) noted.

VEHICLE INFORMATION				
LICENSE PLATE/VIN				STATE
MAKE	MODEL	TYPE	COLOR	YEAR
NAME OF OPERATOR/REGISTERED OWNER(S)				
OPERATOR LICENSE NUMBER				STATE
ADDRESS OF OPERATOR/REGISTERED OWNER(S) (Street Number and Name)				
CITY		STATE	ZIP CODE	
COMPANION CITATION(S)/NOTICE(S) (list citation no.)				

DETAILS REGARDING THE INFRACTION(S) CHARGED			
DATE (Month / Day / Year)	TIME	DISTRICT	BEAT
LOCATION OF INFRACTION(S)		METER NO.	

ISSUING OFFICER: If citing an Abandoned or Derelict Vehicle infraction, note the circumstances below. Otherwise, completion of DIAGRAM and COMMENTS sections are optional.

DIAGRAM - Vehicle should be represented by a

OFFICER'S COMMENTS

COURT

FOLD

PARKING INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)

- HRS 290-12 (Abandoned / derelict) vehicle \$160
- HRS 291-57(a)(1) No Display of Disabled Placard \$260
- ROH 10-1.2 Park Rules and Regulations**
 - (b)(5) Parking on Grass \$35
 - (g)(1) (Operate / Park / Stand) Motor Vehicle in Violation of Sign .. \$35
- ROH 15-13.3 Parking Out of Stall \$35
- ROH 15-13.5 (Stand / Park) Over 12" from Curb \$35
- ROH 15-13.8 Abandoned Vehicle on Public Highway \$160
- ROH 15-14.1 (Stop / Stand / Park) Vehicle in Prohibited Place**
 - (a)(1) On Sidewalk \$35
 - (a)(2) (In Front / Within 4') of Driveway \$35
 - (a)(3) Within Intersection \$35
 - (a)(4) Within 10' of Fire Hydrant \$35
 - (a)(5) On Crosswalk \$35
 - (a)(7) Within 30' of (Flashing Beacon / Stop Sign) \$35
- ROH 15-14.5 Parking where Prohibited by Sign \$35
- ROH 15-14.8 Parking in Tow-Away Zone \$50
- ROH 15-15.1 (Stop / Stand / Park) in Loading Zone**
 - (a) Passenger Curb Loading Zone; Over 3 minutes \$50
 - (b) Freight Curb Loading Zone; No Permit \$50
- ROH 15-15.4 (Stop / Stand / Park) at Bus Stop \$35
- ROH 15-16.3 Parking (on School Grounds / in Public Parks) \$50
- ROH 15-22.11 On-Street Meter & Parking Violations**
 - (a) Exceeding 4-Hour Limit at (Honolulu Zoo Parking Lot / Mauka Side of Kalakaua Avenue) \$35
 - (b) Expired Meter \$35
 - (i) Parking in Tow Zone \$50
- ROH 15-23.6 Off-Street Meter Violation \$35
- HRS 107-11 STATE PARKING RULES**
 - HAR 3-30-19(a) Expired Meter \$40
 - HAR 3-30-19(b) Unauthorized Parking Area \$40
- HRS 261-12 AIRPORT PARKING RULES**
 - HAR 19-15.1-8(a)(1) Prohibited Parking Area \$35
 - HAR 19-15.1-8(a)(3) Expired Meter \$35
 - HAR 19-15.1-8(a)(7) Unattended Vehicle \$35
 - HAR 19-15.1-9 Non-payment of Parking Fees \$35


OTHER INFRACTION(S)		
SECTION	DESCRIPTION	\$
SECTION	DESCRIPTION	\$
SECTION	DESCRIPTION	\$

COMPLAINING OFFICER INFORMATION	
PRINT RANK, FIRST INITIAL, & LAST NAME	ID NO.
OFFICER'S SIGNATURE	DATE OF ISSUANCE

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.

COURT



GLUE LINE	GLUE LINE						
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<p>State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the First Circuit</p> <p style="text-align: center;"><u>IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)</u></p> <p>This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. YOU MUST ANSWER THIS NOTICE WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.</p> <p>OPTION 1: ADMIT & PAY If you admit committing the parking infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.</p> <ul style="list-style-type: none"> By Mail – Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. DO NOT SEND CASH. Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted. In Person – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted. Via Internet – Pay via the Internet at http://www.courts.state.hi.us (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted. By Telephone – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted. <p>OPTION 2: DENY If you deny committing the parking infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.</p> <ul style="list-style-type: none"> Contest In Person – If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing 	<p style="text-align: center;">FOLD</p> <p>date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.</p> <ul style="list-style-type: none"> Contest By Written Statement – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial. <p>OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES If you admit committing the parking infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.</p> <ul style="list-style-type: none"> Explain Mitigating Circumstances In Person - If you request a hearing to explain mitigating circumstances in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. The judge's decision is FINAL and cannot be appealed. Explain Mitigating Circumstances By Written Statement - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. The judge's decision is FINAL and cannot be appealed. <p style="text-align: center;">IMPORTANT NOTE FOR JUVENILES UNDER AGE 18 Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.</p> <p style="text-align: center;">ADDRESSES FOR THE DISTRICT COURT OF THE FIRST CIRCUIT</p> <table border="0"> <tr> <td>HONOLULU Traffic Violations Bureau 1111 Alakea Street Honolulu, Hawai'i 96813</td> <td>WAHIAWĀ District Court, Wahiawā Division 1034 Kilani Avenue Wahiawā, Hawai'i 96786</td> </tr> <tr> <td>KĀNE'OHE District Court, Kāne'ohe Division 45-939 Po'okela Street Kāne'ohe, Hawai'i 96744</td> <td>WAI'ANAЕ (Nānākuli) District Court, Wai'anae Division 87-1784 Farrington Highway Wai'anae, Hawai'i 96792</td> </tr> <tr> <td>'EWA District Court, 'Ewa Division 870 Fourth Street Pearl City, Hawai'i 96782</td> <td></td> </tr> </table> <p> If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date.</p>	HONOLULU Traffic Violations Bureau 1111 Alakea Street Honolulu, Hawai'i 96813	WAHIAWĀ District Court, Wahiawā Division 1034 Kilani Avenue Wahiawā, Hawai'i 96786	KĀNE'OHE District Court, Kāne'ohe Division 45-939 Po'okela Street Kāne'ohe, Hawai'i 96744	WAI'ANAЕ (Nānākuli) District Court, Wai'anae Division 87-1784 Farrington Highway Wai'anae, Hawai'i 96792	'EWA District Court, 'Ewa Division 870 Fourth Street Pearl City, Hawai'i 96782	
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TEAR FROM THIS PERFORATION FIRST

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State of Hawai'i - Notice of Parking Infraction(s)
In the District Court of the Second Circuit



CITATION NO. 1DTP-08-161050

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the vehicle identified below was unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes (HRS), the Code of the County of Maui (CCM), and/or the Hawai'i Administrative Rules (HAR) noted below.

VEHICLE INFORMATION				
LICENSE PLATE/VIN				STATE
MAKE	MODEL	TYPE	COLOR	YEAR
NAME OF OPERATOR/REGISTERED OWNER(S)				
OPERATOR LICENSE NUMBER				STATE
ADDRESS OF OPERATOR/REGISTERED OWNER(S) (Street Number and Name)				
CITY		STATE	ZIP CODE	
COMPANION CITATION(S)/NOTICE(S) (list citation no.)				

DETAILS REGARDING THE INFRACTION(S) CHARGED			
DATE (Month / Day / Year)	TIME	DISTRICT	BEAT
LOCATION OF INFRACTION(S)			METER NO.

ISSUING OFFICER: If citing an Abandoned or Derelict Vehicle infraction, note the circumstances below. Otherwise, completion of DIAGRAM and COMMENTS sections are optional.

DIAGRAM - Vehicle should be represented by a

OFFICER'S COMMENTS

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PARKING INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)

- HRS 290-12 (Abandoned / Derelict) vehicle..... \$160
 - HRS 291-57(a)(1) No Display of Disabled Placard..... \$260
 - CCM 10.48.030 Parking Vehicle in Prohibited Place
 - (A)(1) On Sidewalk \$35
 - (A)(2) Within 4' of Driveway..... \$35
 - (A)(3) Within Intersection \$35
 - (A)(4) Within 10' of Fire Hydrant \$35
 - (A)(5) On Crosswalk \$35
 - (A)(6) Within 20' of Crosswalk \$35
 - (A)(7) Within 30' of (Flashing Beacon / Stop Sign) \$35
 - (A)(8) Within 75' of Traffic Control Signal \$35
 - (A)(13) Where Prohibited by Posted Sign \$35
 - CCM 10.48.095 Parking Overtime; 120 min \$35
 - CCM 10.48.096 Parking Overtime; 180 min \$35
 - CCM 10.48.105 (A) Unauthorized Parking in Disabled Person Stall \$260
 - CCM 10.48.120 Parking Outside of Stall \$35
 - CCM 10.48.130 Parked (Over 12" From Roadway Edge / Facing Oncoming Traffic) \$35
 - CCM 10.48.160 Prohibited Parking
 - (A) To Display Vehicle for (Rent / Sale) \$35
 - (B) To (Wash / Grease / Repair) Vehicle \$35
 - CCM 10.48.180 Unattended Vehicle / Motor Running / Keys in Ignition .. \$35
 - CCM 10.48.220 Tow Away Zone \$50
 - CCM 10.56A.010 Parking in Loading Zone \$50
 - CCM 10.76.010 Parking Overtime in County Building Lot Adjacent to S. High Street, Wailuku, 120 min \$60
 - CCM 10.76.050 Prohibited Parking Within Lahaina Prison Street Lot
 - (A) In Designated Bus Stall \$60
 - (B) Parking Overtime \$60
 - CCM 10.76.060 Park Overtime in Wailuku Municipal Parking Lot, 120 min \$60
- HRS 107-11 STATE PARKING RULES**
- HAR 3-30-19(a) Expired Meter \$40
 - HAR 3-30-19(b) Unauthorized Parking Area \$40
- HRS 261-12 AIRPORT PARKING RULES**
- HAR 19-15.1-8(a)(1) Prohibited Parking Area \$35
 - HAR 19-15.1-8(a)(2) Parking Overtime \$35
 - HAR 19-15.1-8(a)(7) Unattended Vehicle \$35

OTHER INFRACTION(S)		
SECTION	DESCRIPTION	\$
SECTION	DESCRIPTION	\$
SECTION	DESCRIPTION	\$
SECTION	DESCRIPTION	\$

COMPLAINING OFFICER INFORMATION	
PRINT RANK, FIRST INITIAL, & LAST NAME	ID NO.
OFFICER'S SIGNATURE	DATE OF ISSUANCE

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.

2D-V-053 (10/08)

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State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the Second Circuit

IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)

This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. **YOU MUST ANSWER THIS NOTICE WITHIN 21 DAYS FROM THE DATE OF THIS NOTICE by choosing Option 1, 2, or 3, below.** If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. **YOU MUST TAKE ACTION WITHIN 21 DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.**

OPTION 1: ADMIT & PAY

If you admit committing the parking infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- **By Mail** – Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. **DO NOT SEND CASH.** Imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- **In Person** – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- **Via Internet** – Pay via the Internet at <http://www.courts.state.hi.us> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- **By Telephone** – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

OPTION 2: DENY

If you deny committing the parking infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **In Person** – If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request

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a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

- **By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the parking infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Explain Mitigating Circumstances In Person** - If you request a hearing to explain mitigating circumstances in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. **The judge's decision is FINAL and cannot be appealed.**
- **Explain Mitigating Circumstances By Written Statement** - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. **The judge's decision is FINAL and cannot be appealed.**

IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

ADDRESSES FOR THE DISTRICT COURT OF THE SECOND CIRCUIT

WAILUKU

Wailuku Division
2145 Main Street, Suite 137
Wailuku, Hawai'i 96793-1679

LĀNA'I

Lānai Division
(P.O. Box 631376),
731 Lāna'i Avenue, #131
Lāna'i City, Hawai'i 96763-1376

LAHAINA

Lahaina Division
1870 Honoapi'ilani Hwy.
Lahaina, Hawai'i 96761-1856

MOLOKA'I

Moloka'i Division
(P.O. Box 284), 55 Makaena St.
Kaunakakai, Hawai'i 96748-0284

HĀNA

Hāna Cultural Center
4974 Uakea Road
Hāna, Hawai'i 96761-1856

HĀNA

Hāna Cultural Center
c/o 1870 Honoapi'ilani Hwy.
Lahaina, Hawai'i 96761-1856



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 244-2800, FAX: (808) 244-2849, TTY: (808) 244-2889, at least ten (10) working days before your proceeding, hearing, or appointment date.

STRATACOM

TEAR FROM THIS PERFORATION FIRST

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State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the Third Circuit



CITATION NO. 1DTP-08-161050

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the vehicle identified below was unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes (HRS), the Hawai'i County Code (HCC), and/or the Hawai'i Administrative Rules (HAR) noted below.

VEHICLE INFORMATION

Form with fields: LICENSE PLATE/VIN, STATE, MAKE, MODEL, TYPE, COLOR, YEAR, NAME OF OPERATOR/REGISTERED OWNER(S), OPERATOR LICENSE NUMBER, STATE, MILITARY SERVICE, ADDRESS OF OPERATOR/REGISTERED OWNER(S), COMPANION CITATION(S)/NOTICE(S)

DETAILS REGARDING THE INFRACTION(S) CHARGED

Form with fields: DATE (Month / Day / Year), TIME, DISTRICT, BEAT, LOCATION OF INFRACTION(S), METER NO.

ISSUING OFFICER: If citing an Abandoned or Derelict Vehicle infraction, note the circumstances below. Otherwise, completion of DIAGRAM and COMMENTS sections are optional.

DIAGRAM - Vehicle should be represented by a [Symbol]

OFFICER'S COMMENTS

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PARKING INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)

- List of parking infractions and monetary assessments including: HRS 290-12 (Abandoned / Derelict) Vehicle, HRS 291-57(a)(1) No Display of Disabled Placard, HCC 24-189 (Stop / Stand / Park) Vehicle in Prohibited Place, etc.

OTHER INFRACTION(S)

Table with 3 columns: SECTION, DESCRIPTION, \$

COMPLAINING OFFICER INFORMATION

Form with fields: PRINT RANK, FIRST INITIAL, & LAST NAME, ID NO., OFFICER'S SIGNATURE, DATE OF ISSUANCE

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone.

3D-V-048 (10/08)

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State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the Third Circuit

IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)

This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. **YOU MUST ANSWER THIS NOTICE WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE by choosing Option 1, 2, or 3, below.** If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. **YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.**

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- **Contest By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

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IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

ADDRESSES FOR THE DISTRICT COURT OF THE THIRD CIRCUIT

HILO DIVISION

Hale Kaulike
777 Kilauea Avenue
Hilo, Hawai'i 96720
Mail: P.O. Box 4879
Hilo, Hawai'i 96720-0879

PUNA DIVISION

16-200 Pili Mua Street
Kea'au, Hawai'i 96749
Mail: P.O. Box 4879
Hilo, Hawai'i 96720-0879

N & S KONA DIVISION

79-1020 Haukapila Street
Kealakekua, Hawai'i 96750
Mail: 79-1020 Haukapila Street
Kealakekua, Hawai'i 96750

KA'U DIVISION

95-5669 Mamalaho Highway
Na'alehu, Hawai'i 96772
Mail: 79-1020 Haukapila Street
Kealakekua, Hawai'i 96750

HĀMAKUĀ DIVISION

45-3362 Mamane Street
Honoka'a, Hawai'i 96727
Mail: 67-5187 Kamamalu Street
Kamuela, Hawai'i 96743-8439

SOUTH KOHALA DIVISION

Waimea Civic Center
67-5187 Kamamalu Street
Kamuela, Hawai'i 96743
Mail: 67-5187 Kamamalu Street
Kamuela, Hawai'i 96743-8439

NORTH KOHALA DIVISION

54-3900 Kapa'au Road
Kapa'au, Hawai'i 96755
Mail: 67-5187 Kamamalu Street
Kamuela, Hawai'i 96743-8439



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 961-7424, FAX: (808) 961-7416, TTY: (808) 961-7422, at least ten (10) working days before your proceeding, hearing, or appointment date.

STRATACOM

TEAR FROM THIS PERFORATION FIRST

BINDING STUB

State of Hawai'i - Notice of Parking Infraction(s)
In the District Court of the Fifth Circuit



CITATION NO. 1DTP-08-161050

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the vehicle identified below was unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes (HRS), the Kaua'i County Code (KCC), and/or the Hawai'i Administrative Rules (HAR) noted below.

VEHICLE INFORMATION
LICENSE PLATE/VIN STATE
MAKE MODEL TYPE COLOR YEAR
NAME OF OPERATOR/REGISTERED OWNER(S)
OPERATOR LICENSE NUMBER STATE MILITARY SERVICE
ADDRESS OF OPERATOR/REGISTERED OWNER(S) (Street, City, State, Zip Code)
COMPANION CITATION(S)/NOTICE(S) (list citation no.)

DETAILS REGARDING THE INFRACTION(S) CHARGED
DATE (Month / Day / Year) TIME DISTRICT BEAT

LOCATION OF INFRACTION(S) METER NO.

ISSUING OFFICER: If citing an Abandoned or Derelict Vehicle infraction, note the circumstances below. Otherwise, completion of DIAGRAM and COMMENTS sections are optional.

DIAGRAM - Vehicle should be represented by a [Symbol]

OFFICER'S COMMENTS

COURT

FOLD

PARKING INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)

- HRS 290-12 (Abandoned / Derelict) Vehicle \$160
HRS 291-57(a)(1) No Display of Disabled Placard \$260
KCC 16-9.1 (Stop / Stand / Park) Outside (Business / Residential) District \$35
KCC 16-9.3(b) Parking Out of Stall \$35
KCC 16-9.4 (Stand / Park) Close to Curb \$35
KCC 16-10.1 Prohibited (Stopping / Standing / Parking)
(a)(1) Double Parking \$35
(a)(2) On Sidewalk \$35
(a)(3) Within Intersection \$35
(a)(4) On Crosswalk \$35
(a)(10) On Roadway (Bend / Curve) \$35
(b)(1) Within 6' of Driveway \$35
(b)(2) Within 10' of Fire Hydrant \$35
(b)(3) Within 20' of Crosswalk At Intersection \$35
(b)(4) Within 6' of Crosswalk Not At Intersection \$35
(b)(5) Within 30' of (Flashing Beacon / Stop Sign / Traffic Signal) \$35
(b)(6) Within 20' of Fire Station Driveway \$35
(b)(7) Where Standing is Prohibited by Sign \$35
(c)(1) Where Parking is Prohibited by Sign \$35
KCC 16-10.2 Moving Vehicle into Prohibited Area \$35
KCC 16-10.3 Parking in Stall Not Facing Flow of Traffic \$35
KCC 16-10.4(a) Park to Display Vehicle for Sale \$35
KCC 16-10.5 Obstructing Traffic \$50
KCC 16-12.1 Time Limit Parking \$35
KCC 16-13.2 Parking on Roadways Within Public (Parks / School Grounds)
(1) Display Motor Vehicle For Sale \$50
(2) (Wash / Grease / Repair) Motor Vehicle \$50

HRS 107-11 STATE PARKING RULES

- HAR 3-30-19(a) Expired Meter \$40
HAR 3-30-19(b) Unauthorized Parking Area \$40

HRS 261-12 AIRPORT PARKING RULES

- HAR 19-15.1-8(a)(1) Prohibited Parking Area \$35
HAR 19-15.1-8(a)(5) Abandoned Vehicle \$260
HAR 19-15.1-8(a)(7) Unattended Vehicle \$35
HAR 19-15.1-8(b) Parking to (Wash / Repair) Vehicle \$35
HAR 19-15.1-9 Non-payment of Parking Fees \$35

OTHER INFRACTION(S)

Table with 3 columns: SECTION, DESCRIPTION, \$

COMPLAINING OFFICER INFORMATION

PRINT RANK, FIRST INITIAL, & LAST NAME ID NO.
OFFICER'S SIGNATURE DATE OF ISSUANCE

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction and enter the total in the box at right.

TOTAL DUE

5D-V-034 (10/08)

FOLD

COURT



PERF

GLUE LINE

GLUE LINE

PERF

PERF

GLUE LINE

GLUE LINE

PERF

State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the Fifth Circuit

IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)

This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. **YOU MUST ANSWER THIS NOTICE WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE** by choosing **Option 1, 2, or 3, below**. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. **YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.**

OPTION 1: ADMIT & PAY

If you admit committing the parking infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- **By Mail** – Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. **DO NOT SEND CASH.** Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- **In Person** – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- **Via Internet** – Pay via the Internet at <http://www.courts.state.hi.us> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- **By Telephone** – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

OPTION 2: DENY

If you deny committing the parking infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

FOLD

- **Contest In Person** – If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

- **Contest By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the parking infraction(s) but wish to explain mitigating circumstances you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Explain Mitigating Circumstances In Person** - If you request a hearing to explain mitigating circumstances in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. **The judge's decision is FINAL and cannot be appealed.**

- **Explain Mitigating Circumstances By Written Statement** - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. **The judge's decision is FINAL and cannot be appealed.**

IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

ADDRESS FOR THE DISTRICT COURT OF THE FIFTH CIRCUIT

Traffic Operations Branch
3970 Kā'ana Street, Suite 206
Līhu'e, Hawai'i 96766-1282



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 482-2355, FAX: (808) 482-2553, TTY: (808) 482-2533, at least ten (10) working days before your proceeding, hearing, or appointment date.

FOLD

**State of Hawai'i – Citation for Traffic Crime(s) Arrest
In the District Court of the _____ Circuit**

CITATION NO: xDTC-xx-xxxxxx

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, declares under penalty of law that he/she has probable cause to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the criminal offense(s) noted below and that the same is true and correct to the best of his/her knowledge and belief.

DEFENDANT

LAST NAME REGISTERED OWNER

FIRST NAME MIDDLE INITIAL(S)

HOME ADDRESS (Street Number and Name)

CITY STATE ZIP CODE

JUVENILE PROVISIONAL LICENSE PARENT'S NAME (if juvenile operator)

OPERATOR LICENSE NO. STATE EXP. DATE (month/day/year)

DATE OF BIRTH (month/day/year) HEIGHT WEIGHT HAIR COLOR EYE COLOR

CLASS CDL RESTRICTIONS U.S. CITIZEN SEX

CONTACT PHONE NUMBER(S) SSN-last 4 Digits MILITARY SERVICE
(required by HRS § 803-6(c)(2))

EMPLOYER/SCHOOL/BRANCH OF SERVICE

REGISTERED OWNER INFORMATION (if different from operator information)

LAST NAME

FIRST NAME MIDDLE INITIAL(S)

HOME ADDRESS (Street Number and Name)

CITY STATE ZIP CODE

VEHICLE INFORMATION

LICENSE PLATE/VIN STATE HAZ MAT

MAKE MODEL TYPE COLOR YEAR CMV

LAW(S) VIOLATED AND TRAFFIC CRIME(S) COMMITTED

DETAILS REGARDING THE OFFENSE(S) CHARGED

DATE (Month/Day/Year) TIME DISTRICT BEAT

WEATHER:

ROAD:

TRAFFIC:

LIGHTING:

NO. OF OCCUPANTS: ADULT MALE(S) ADULT FEMALE(S) CHILDREN

LOCATION OF VIOLATION

VANTAGE POINT

LANE OF TRAVEL

SIGN(S) POSTED

ACTUAL SPEED POSTED SPEED SPEED VIOLATION MEASURED BY

I WAS CERTIFIED IN THE ABOVE LASER DISTANCE
DEVICE

DEVICE/SPEEDOMETER WAS ACCURATE, TESTED, & WORKING PROPERLY

COMPANION CITATION(S) / NOTICE(S) ACCIDENT INJURY
(list citation/notice no.)

ACCIDENT REPORT NO.

PROPERTY DAMAGE

OFFICER'S STATEMENT OF FACTS

COMPLAINING OFFICER INFORMATION

PRINT RANK, FIRST INITIAL, & LAST NAME

ID NO.

OFFICER'S SIGNATURE

DATE OF ISSUANCE

DEFENDANT'S ACKNOWLEDGEMENT: By signing below, I agree to appear before the District Court of the _____ Circuit on the date and at the time and location designated below to answer the charge(s). **I understand that my signature is not an admission to the charge(s).**

Defendant's Signature
(Please read instructions below)

DEFENDANT REFUSES TO SIGN

The Defendant is hereby directed to appear before the District Court of the _____ Circuit on the date and at the time and location designated below (see *below for address*) to answer the charge(s). Failure to obey this Citation and Summons may result in a fine, imprisonment, arrest on other charges, and/or other penalties.

SUMMONS

COURT LOCATION (see addresses below)

DATE TIME COURTROOM

**State of Hawai'i – Notice of Traffic Crimes(s) Arrest
In the District Court of the _____ Circuit**

IMPORTANT INSTRUCTIONS - READ CAREFULLY

This Citation for Traffic Crime(s) Arrest (Citation) charges you with committing one or more traffic crimes, in violation of a section of the Hawai'i Revised Statutes (HRS), the Hawai'i Administrative Rules (HAR), or the _____.
This Citation summons you to appear before the District Court of the _____ Circuit to answer the charge(s) on the date and at the time and location designated in the Summons on this Citation. Failure to appear in court as summoned may result in the forfeiture of any bail you may have posted, your arrest for other offenses, and/or imposition of additional penalties, including fines, court costs, fees, and imprisonment.

INFORMATION ABOUT YOUR COURT APPEARANCE

Please arrive early on the date of your court hearing. If you are not present in the courtroom when your case is called, a bench warrant for your arrest (for contempt of court, failure to appear, or other charges) may be issued, and your bail/bond may be forfeited. Bring this Citation to court with you, and check in with the bailiff or court clerk when you arrive at the proper courtroom.

Your Rights to Trial and Counsel: Depending on the charge(s) against you, you may be entitled to a trial by jury. Additionally, if you cannot afford an attorney and are charged with an offense punishable by imprisonment, you may be entitled to have an attorney appointed by the court to represent you at no cost to yourself. If you wish to apply for legal services through the Office of the Public Defender, you will be required to complete a written application. You will be informed of these rights at your court appearance.

Driver's License Offenses: If you are charged with operating a motor vehicle without a valid driver's license (e.g. expired, suspended, or revoked license), your case may be dismissed by the State (prosecuting attorney) if you produce in court a driver's license or other proof that you were validly licensed on the date of the offense (such as a certification from the Driver's Licensing Division of your state/county). Proof of valid license will NOT be accepted at the district court counter; you must appear in court on the date and at the time designated on this Citation.

Insurance Offenses: If you are charged with not having a valid motor vehicle insurance policy (HRS § 431:10C-104) or valid motorcycle/motor scooter insurance policy (HRS § 431:10G-102), your case may be dismissed by the State (prosecuting attorney) if you produce in court proof of insurance coverage, in the form of an affidavit from an insurance company licensed in the State of Hawai'i, that the motor vehicle or motorcycle/motor scooter was insured on the date of the offense. Proof of valid insurance will NOT be accepted at the district court counter; you must appear in court on the date and at the time designated on this Citation.

If You Cannot Appear in Court on the Date and at the Time Designated in the Summons: If you have a valid reason for not being able to appear in court on the date and at the time designated in the Summons, you must file with the designated district court a written motion to request a continuance of your hearing, either (1) by mail to the designated court at the address listed below, or (2) in person at the designated court at the address listed below. You must explain your reason(s) for requesting a continuance. **The designated district court must receive your motion for continuance no later than 48 hours prior to your scheduled court date and time.** If your motion is granted, you will be informed of the new court date and time. If your motion is denied, you must appear in court as summoned by this Citation. Continuance request forms are available at any district court or via the Internet at <http://www.courts.state.hi.us>.

IMPORTANT NOTE FOR JUVENILE DEFENDANTS

Juvenile defendants under eighteen (18) years of age must be accompanied by a parent or legal guardian when appearing before the court.

INFORMATION ABOUT YOUR PRIVACY

Disclosure of the last four digits of your Social Security Number (SSN) on this Citation is mandatory pursuant to HRS § 803-6(c)(2). The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws, including laws governing the revocation of a driver's license and proof of financial responsibility.

ADDRESSES FOR THE DISTRICT COURT OF THE _____ CIRCUIT



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date.

**State of Hawai'i – Notice of Traffic Infraction(s)
In the District Court of the _____ Circuit**

CITATION NO: xDTI-xx-xxxxxx

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the civil traffic infraction(s) noted below.

OPERATOR INFORMATION

LAST NAME REGISTERED OWNER

FIRST NAME MIDDLE INITIAL(S)

HOME ADDRESS (Street Number and Name)

CITY STATE ZIP CODE

JUVENILE PROVISIONAL LICENSE PARENT'S NAME (if juvenile operator)

OPERATOR LICENSE NO. STATE EXP. DATE (month/day/year)

DATE OF BIRTH (month/day/year) HEIGHT WEIGHT HAIR COLOR EYE COLOR

CLASS CDL RESTRICTIONS U.S. CITIZEN SEX

CONTACT PHONE NUMBER(S) SSN-Last 4 Digits MILITARY SERVICE
(optional, for identification purposes)

EMPLOYER/SCHOOL/BRANCH OF SERVICE

REGISTERED OWNER INFORMATION (if different from operator information)

LAST NAME

FIRST NAME MIDDLE INITIAL(S)

HOME ADDRESS (Street Number and Name)

CITY STATE ZIP CODE

VEHICLE INFORMATION

LICENSE PLATE/VIN STATE HAZ MAT

MAKE MODEL TYPE COLOR YEAR CMV

**TRAFFIC INFRACTION(S) COMMITTED &
MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)**

DETAILS REGARDING THE INFRACTION(S) CHARGED

DATE (Month/Day/Year) TIME DISTRICT BEAT

WEATHER:

ROAD:

TRAFFIC:

LIGHTING:

NO. OF OCCUPANTS: ADULT MALE(S) ADULT FEMALE(S) CHILDREN

LOCATION OF VIOLATION

VANTAGE POINT

LANE OF TRAVEL

SIGN(S) POSTED

ACTUAL SPEED POSTED SPEED SPEED VIOLATION MEASURED BY

I WAS CERTIFIED IN THE ABOVE LASER DISTANCE
DEVICE

DEVICE/SPEEDOMETER WAS ACCURATE, TESTED, & WORKING PROPERLY

COMPANION CITATION(S) / NOTICE(S) (list citation/notice no.) ACCIDENT INJURY

ACCIDENT REPORT NO. PROPERTY DAMAGE

OFFICER'S OBSERVATIONS (optional)

COMPLAINING OFFICER INFORMATION

PRINT RANK, FIRST INITIAL, & LAST NAME ID NO.

OFFICER'S SIGNATURE DATE OF ISSUANCE

DEFENDANT'S ACKNOWLEDGEMENT: By signing below, I acknowledge service of this Notice. I understand that my signature is not an admission of responsibility.

Defendant's Signature DEFENDANT REFUSES TO SIGN

NOTE TO DEFENDANT: Please read the instructions below carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.

If you are a "PROVISIONAL LICENSE HOLDER" or if the word "COURT" is listed next to an infraction that you are charged with committing, you are hereby directed to appear before the District Court of the _____ Circuit on the date and at the time and location designated below (see below for address) to answer the charge(s). Failure to obey this Notice and Summons may result in a fine, imprisonment, arrest on other charges, and/or other penalties.

SUMMONS

COURT LOCATION (see addresses below)

DATE	TIME	COURTROOM
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State of Hawai'i – Notice of Traffic Infraction(s)
In the District Court of the _____ Circuit

IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF TRAFFIC INFRACTION(S)

This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. **IF YOU ARE A "PROVISIONAL LICENSE HOLDER" OR IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE _____ CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ABOVE.** Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.

If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. **YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.**

OPTION 1: ADMIT & PAY

If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- **By Mail** – Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. **DO NOT SEND CASH.** Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- **In Person** – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau are 8:00 a.m. to 4:00 p.m. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 a.m. to 9:00 p.m. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 a.m. to 4:00 p.m. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- **Via Internet** – Pay via the Internet at <http://www.courts.state.hi.us> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

- **By Telephone** – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

OPTION 2: DENY

If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Contest in Person** – If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. **DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST.** You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.
- **Contest By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. **DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT.** You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Explain Mitigating Circumstances In Person** – If you request a hearing to explain mitigating circumstances in person, the court will notify you in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. **DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST.** You will be notified of the judge's decision after the hearing. **The judge's decision is FINAL and cannot be appealed.**
- **Explain Mitigating Circumstances By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. **DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT.** You will be notified by mail of the judge's decision. **The judge's decision is FINAL and cannot be appealed.**

IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

INFORMATION ABOUT YOUR PRIVACY

Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.

ADDRESSES FOR THE DISTRICT COURT OF THE CIRCUIT



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date.

**State of Hawai'i – Notice of Parking Infraction(s)
In the District Court of the _____ Circuit**

CITATION NO: xDTP-xx-xxxxxx

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the vehicle identified below was unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes (HRS), the _____, and/or the Hawai'i Administrative Rules (HAR) noted.

VEHICLE INFORMATION

LICENSE PLATE/VIN _____ STATE _____
MAKE _____ MODEL _____ TYPE _____ COLOR _____ YEAR _____

NAME OF OPERATOR _____

NAME OF REGISTERED OWNER(S) _____

OPERATOR LICENSE NO. _____ STATE _____

ADDRESS OF OPERATOR (Street Number and Name) _____

CITY _____ STATE _____ ZIP CODE _____

ADDRESS OF REGISTERED OWNER(S) (Street Number and Name) _____

CITY _____ STATE _____ ZIP CODE _____


COMPANION CITATION(S)/NOTICE(S) (list citation no.) _____

DETAILS REGARDING THE INFRACTION(S) CHARGED

DATE (Month/Day/Year) _____ TIME _____ DISTRICT _____ BEAT _____

LOCATION OF INFRACTION(S) _____ METER NO. _____

ISSUING OFFICER: If citing an Abandoned or Derelict Vehicle, note the circumstances below. Otherwise, completion of DIAGRAM and COMMENTS sections are optional.

DIAGRAM - Vehicle should be represented by a 

OFFICER'S COMMENTS

**PARKING INFRACTION(S) COMMITTED & MONETARY
ASSESSMENT(S) PAYABLE (INCLUDING FEES)**

COMPLAINING OFFICER INFORMATION

PRINT RANK, FIRST INITIAL, & LAST NAME

ID NO.

OFFICER'S SIGNATURE

DATE OF ISSUANCE

NOTE TO DEFENDANT: Please read the instructions below carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.

**State of Hawai'i – Notice of Parking Infraction(s)
In the District Court of the _____ Circuit**

**IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING
INFRACTION(S)**

This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. **YOU MUST ANSWER THIS NOTICE WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE by choosing Option 1, 2, or 3, below.** If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. **YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.**

OPTION 1: ADMIT & PAY

If you admit committing the parking infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- **By Mail** – Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. **DO NOT SEND CASH.** Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- **In Person** – Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau are 8:00 a.m. to 4:00 p.m. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 a.m. to 9:00 p.m. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 a.m. to 4:00 p.m. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- **Via Internet** – Pay via the Internet at <http://www.courts.state.hi.us> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- **By Telephone** – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

OPTION 2: DENY

If you deny committing the parking infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Contest in Person** – If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. **DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST.** You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.
- **Contest By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. **DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT.** You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the parking infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Explain Mitigating Circumstances In Person** – If you request a hearing to explain mitigating circumstances in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. **DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST.** You will be notified of the judge's decision after the hearing. **The judge's decision is FINAL and cannot be appealed.**
- **Explain Mitigating Circumstances By Written Statement** – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. **DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT.** You will be notified by mail of the judge's decision. **The judge's decision is FINAL and cannot be appealed.**

IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

ADDRESSES FOR THE DISTRICT COURT OF THE _____ CIRCUIT



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